



**United Nations
Environment
Programme**

EP



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ENGLISH



MEDITERRANEAN ACTION PLAN

Fifth Meeting of the Executive Coordination Panel

Tunis, Tunisia, 26-27 February 2009

**PROPOSED TIME-TABLE FOR THE SUBMISSION
OF DOCUMENTS FOR MAP FOCAL POINTS MEETING**

1. Template for the programme of work and budget 2010-2011

The following template was used to format the Programme Budget for the 2008-2009 biennium.

Title of the programme or sub-programme

Goal of the programme/sub-programme:

Objective 1: (if there are more than one objectives)

Objective 2:

Objective 3:

Expected Outputs for each objective:

Activities needed to deliver the outputs (short description of proposed activities and justification.

Table as presented in the following page

According to Decision IG 17/18 of the Contracting Parties meeting in Almeria, the Contracting Parties requested the Secretariat to:

- a) *submit to the 16th Meeting of the Contracting Parties a report on the implementation of the Programme of Work during 2008-2009 biennium with particular references to the implementation of Activity fiches as presented in document UNEP (DEPI)/ MED WG.320/3;*
- b) *prepare in cooperation with the Bureau and the Contracting Parties a prioritised, results-oriented draft Budget and Programme of Work for the 2010-2011 biennium for consideration and approval by the 16th Meeting of the Contracting Parties.*

Note:

In this regard, there is a need to consider if outcome/results/expected accomplishments as well as targets should be also incorporated in the template, in order to fully implement the decisions taken in Almeria, as presented in paragraph b) above.

2. Proposed time-table for the submission of documents for MAP Focal Points meeting

List of working and information documents from each component	End of March 2009
Inputs in English and French for the Progress Report	End of April 2009
Inputs for the Programme of work and Budget	Mid May 2009*
Draft decisions and Annexes (if any)	End of April*
Information documents	End of May 2009
Dissemination of documents of the MAP focal points meeting	20 June 2009 at the latest

Calendar of meetings

- REMPEC Focal Points meeting: 21-24 April 2009 - Malta
- CP/RAC Focal Points meeting: 4-5 May 2009 (venue to be confirmed at a later stage)
- Joint Focal Points meeting PAP, PB and INFO/RAC: 25-27 May 2009, Zagreb, Croatia
- MED POL Focal Points meeting: 2009, 1-5 June 2009, Kalamata, Greece
- SPA/RAC Focal Points meeting: 5-9 June 2009 – Malta,
- 13th Meeting of the MCSD, 22-24 June 2009, Cairo, Egypt,
- Bureau meeting: 8-10 June or 15-19 June 2009 (dates and venue to be confirmed)
- Meeting of MAP Focal Points: Athens, Greece, 7 – 10 July 2009
- 16th Meeting of the Contracting Parties: 4-6 November 2009, Marrakech, Morocco.

* If the documents are amended during the Focal Points meeting of each respective component, the revised documents should be submitted the day after the meetings are concluded.