

2nd Joint Preparatory Retreat
of the Bureaux of the UN Environment Assembly and of the Committee of Permanent Representatives
6-7 Sept. 2018 Tallinn, Estonia
REVISED AGENDA – 31 August 2018

Thursday, 6 September 2018		
Time	Topic	Document
9.30-10.00	WELCOME COFFEE	
10.00-10.30	1. Opening of the Joint Preparatory Retreat and adoption of the agenda <i>President of the UN Environment Assembly, H.E. Mr. Siim Kiisler Chair of the Committee of Permanent Representatives, H.E. Mrs. Francisca Ashietey-Odunton The Executive Director of UN Environment Programme, Mr. Erik Solheim</i>	- Agenda of the 2nd Joint Preparatory Retreat - Annex Practical information for participants - Meeting Summary from the meeting of the Bureau of the Assembly, 20 June, 2018
10:30 – 13.00	2. Theme and main outcomes of the Assembly <i>Introduction by the Secretariat Moderated by the President of the Assembly Expected key outcome: Guidance provided on the expected main outcomes of the UN Environment Assembly</i> 3. Key messages and Ministerial Outcome Document <i>Introduction by the President of the Assembly Moderated by the President of the Assembly Expected key outcome: Guidance provided on the elaboration of the Ministerial Outcome Document</i>	- Concept note on the theme of the Assembly - Note on main outcomes of the Assembly - Note on communication for the Assembly - Draft Outline document for the Ministerial Outcome Document of the Assembly - Letter from President on the Draft Outline
LUNCH		
14:30 – 17:30	4. Preparations for the Fourth Session of the UN Environment Assembly 4.1 Structure of the Assembly and the OECPR 4.2 Themes for the Leadership Dialogues at the High-Level Segment 4.3 Update on the Action Plan towards a pollution free planet 4.4 Engagement of stakeholders, including the private sector 4.5 Guidance to Member States on Assembly resolutions 4.6 Preparatory regional ministerial meetings and other relevant meetings <i>Introductions by the Secretariat Moderated by the President of the Assembly and the Chair of the Committee of Permanent Representatives Expected key outcomes:</i> <ul style="list-style-type: none"> - Adoption of the structures of the Assembly and the OECPR - Adoption of themes of Leadership Dialogues - Adoption of guidance note on Assembly resolutions 	- Note on agenda and structures of the Assembly and the OECPR - Note on themes of Leadership Dialogues - Note on the development of the UNEA-3 Implementation Plan - Note on Stakeholder Engagement - Note on Regional Preparatory meetings for the Assembly - Updated Roadmap for the UN Environment Programme Governing Bodies - Draft guidance note on submission of resolutions - Note on budget for UNEA 4 - Background document: Report from the Workshop on International Environmental Governance in Ittingen, Switzerland, 6-8 June 2018
BREAK		
18:30 – 20:00	Guided Tour of Tallinn Old Town	
20:00 – 22:00	Retreat Welcome Dinner: Innovation and the Sustainable Development Goals <i>Hosted by the Government of Estonia; Moderated by a representative from the private sector</i>	

Friday, 7 September 2018

Time	Topic	Document
9:00 – 11:00	5. A long term vision for the global environmental agenda in the context of the UN 2030 Agenda 5.1 Stockholm + 50 5.2 The Global Pact for the Environment 5.3 International environment processes beyond 2020 <i>Introduction by the Secretariat</i> <i>Moderated by the President of the Assembly</i> <u>Expected outcome:</u> Guidance on a future vision for the global environmental agenda	- Background note from the Secretariat - Background document: Report from the Workshop on International Environmental Governance in Ittingen, Switzerland, 6-8 June 2018
COFFEE BREAK		
11:15 –13:00	Dialogue with representatives of Major Groups and Stakeholders on the preparations for the Assembly <i>Moderated by the President of the Assembly</i>	- Written input(s) from Major Groups and Stakeholders (TBC) - Agenda for regional Multi-stakeholder consultations for Europe in preparation for the 2019 UN Environment Assembly
LUNCH		
14:30 –16:00	6. Development of a new UN Environment Programme of Work and Budget for 2020-21 <i>Introduction by the Secretariat</i> <i>Moderated by the Chair of the Committee of Permanent Representatives</i> <u>Expected outcome:</u> Guidance on the development of a new UN Environment Programme of Work and Budget for 2020-21	- Note on the development of a new Programme of Work and budget for 2020-21 - Annex to the Note: 2020-21 Budget Envelope Options
16.00 –16.30	7. The way forward / next steps for the development of the Ministerial Outcome Document <i>Moderated by the President of the Assembly</i>	- Draft Outline document for the Ministerial Outcome Document of the Assembly - Letter from the President on the Draft Outline
16:30 –17:00	8. Consideration of the draft summary from the Retreat, and closure of the meeting <i>Moderated by the President of the Assembly and the Chair of the Committee of Permanent Representatives</i> <u>Expected outcome:</u> Adoption of meeting summary	- Draft meeting summary
BREAK		
19:00 –21:00	Informal Dinner <i>Hosted by the Government of Estonia</i>	

Special events

- I. The retreat will be preceded by a **High-level International Environment Conference entitled “The Earth Innovation Forum”** on 5 September at 9.30am that will focus on global environmental trends and challenges with the view towards how innovative solutions could provide an answer in moving towards sustainable societies. The conference will focus more specifically on 4 thematic areas:

- ❖ Governance, partnerships and emerging global issues;
- ❖ Data and technology innovation;
- ❖ The economy and new business models innovations;
- ❖ Life styles and urban environment innovation.

All members of the bureau are kindly invited to register their participation and access all relevant information at www.earthinnovationforum.eu.

- II. The above-mentioned conference will end on 5 September at 7 pm with a **high-level dinner hosted by the Estonian Government** (by Invitation only; all Bureaux Members are invited).
- I. **A guided tour will be organized to Medieval Old Town** on 6 September, starting at 6pm, which will end at the dinner venue, the Hopneri Maja in Tallinn Old Town.
- II. After the retreat, on the **Estonian Government will organize a Nature Tour**, taking place from 10 am to 2 pm on 8 September, which will introduce guests to Estonia's beautiful and pristine nature.