

**GEF Project ID 5558: Development and Implementation of a Sustainable Management Mechanism for POPs in the Caribbean**

**Regional Training Workshop on the Article 15 reporting requirements under the Stockholm Convention (SC)**

**Date: 28<sup>th</sup> – 30<sup>th</sup> January, 2020**

**Venue: La Boucan Room, Hilton Trinidad & Conference Centre, Port of Spain, Trinidad and Tobago**

**PROVISIONAL AGENDA**

<b>Day One: Tuesday 28<sup>th</sup> January 2020</b>		
<b>08:30</b>	<b>Registration of participants</b>	
<b>09:00 – 09:30</b>	Welcome and opening of the meeting	<ul style="list-style-type: none"> <li>Ms. Jewel Batchasingh, Director (Ag.) - BCRC- Caribbean</li> <li>Ms. Carla Valle-Klann, Programme Officer - BRS Conventions Secretariat</li> <li>Ms. Mihaela Claudia Paun, International Consultant - UN Environment Programme</li> <li>Dr. Linroy Christian, Stockholm Convention Focal Point - Antigua and Barbuda</li> <li>Mrs. Joanne Deoraj, Permanent Secretary- Ministry of Planning and Development Trinidad and Tobago</li> </ul>
	Introduction of participants	<ul style="list-style-type: none"> <li>All participants</li> </ul>
<b>09:30 – 09:45</b>	Meeting objectives	<ul style="list-style-type: none"> <li>UN Environment Programme</li> <li>BRS Conventions Secretariat</li> </ul>
<b>09:45 – 10:30</b>	<ul style="list-style-type: none"> <li>Overview of the Stockholm Convention reporting obligations and formats</li> <li>Current situation on NIP submission and reporting for participating</li> <li>Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>UN Environment Programme</li> <li>BRS Conventions Secretariat</li> </ul>
<b>10:30 – 10:45</b>	<b>Coffee break &amp; Group photo</b>	

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<b>Day One Continued: Tuesday 28<sup>th</sup> January 2020</b>		
<b>10:45 – 11:30</b>	<ul style="list-style-type: none"> <li>• Introduction of the Electronic Reporting System (ERS) and reporting related manuals</li> <li>• Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> <li>• BRS Conventions Secretariat</li> </ul>
<b>11:30 – 12:30</b>	<ul style="list-style-type: none"> <li>• Countries success stories and challenges in reporting</li> <li>• Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>• Countries which reported under the 4<sup>th</sup> reporting cycle</li> </ul>
<b>12:30 – 13:30</b>	<b>Lunch break</b>	
<b>13:30 – 15:00</b>	<ul style="list-style-type: none"> <li>• Introduction of the interlinkages between NIP generated information/data and reporting obligations</li> <li>• Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> </ul>
<b>15:00 – 15:15</b>	<b>Coffee break</b>	
<b>15:15 – 17:00</b>	<ul style="list-style-type: none"> <li>• Introduction to group work</li> <li>• Group work (identification within the NIP of relevant data to be reported and compilation of data gaps/country to take as homework)</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> <li>• BRS Conventions Secretariat</li> <li>• All participants</li> </ul>
<b>End of Day One</b>		

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<b>Day Two: Wednesday 29<sup>th</sup> January 2020</b>		
<b>09:00 – 11:00</b>	<ul style="list-style-type: none"> <li>Group work (identification within the NIP of relevant data to be reported and compilation of data gaps/country to take as homework) (cont.)</li> </ul>	<ul style="list-style-type: none"> <li>All participants</li> </ul>
<b>11:00 – 11:15</b>	<b>Coffee break</b>	
<b>11:15– 12:30</b>	<ul style="list-style-type: none"> <li>Group work (using ERS demo to prepare the report and compiling the main problems encountered during the reporting exercise)</li> </ul>	<ul style="list-style-type: none"> <li>All participants</li> </ul>
<b>12:30 – 13:30</b>	<b>Lunch break</b>	
<b>13:30 – 16:00</b>	<ul style="list-style-type: none"> <li>Group work (using ERS demo to prepare the report and compiling the main problems encountered during the reporting exercise) (cont.)</li> </ul>	<ul style="list-style-type: none"> <li>All participants</li> </ul>
<b>16:00 – 17:30</b>	<ul style="list-style-type: none"> <li>Reporting the results of group work in the plenary (with focus on the problems encountered)</li> <li>Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>All participants</li> <li>UN Environment Programme</li> <li>BRS Conventions Secretariat</li> </ul>
<b>End of Day Two</b>		

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<b>Day Three: Thursday 30<sup>th</sup> January 2020</b>		
<b>09:00 – 10:30</b>	<ul style="list-style-type: none"> <li>• Considerations for next reporting cycle</li> <li>• Integrated electronic toolkit concept (currently under development within the framework of a GEF project)</li> <li>• Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> <li>• BRS Conventions Secretariat</li> <li>• All participants</li> </ul>
<b>10:30 – 10:45</b>	<b>Coffee break</b>	
<b>10:45 – 11:15</b>	<ul style="list-style-type: none"> <li>• Options to streamline the reporting process at the national level</li> <li>• Questions &amp; Discussions</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> <li>• All participants</li> </ul>
<b>11:15 – 11:30</b>	<ul style="list-style-type: none"> <li>• Distribution of Certificates</li> </ul>	<ul style="list-style-type: none"> <li>• All participants</li> </ul>
<b>11:30 – 12:30</b>	<ul style="list-style-type: none"> <li>• Wrap up and closing remarks</li> </ul>	<ul style="list-style-type: none"> <li>• UN Environment Programme</li> <li>• BRS Conventions Secretariat</li> <li>• BCRC- Caribbean</li> <li>• All participants</li> </ul>
<b>End of Workshop &amp; Lunch</b>		