

## UNEA Bureau

### Functions of the Bureau

7. The Bureau with the support of the Secretariat shall:

- a) Carry out the tasks entrusted to it by the Environment Assembly;  
[a bis\) Consult with members of respective regional groups prior to Bureau meetings to ensure all views are properly reflected in Bureau discussions.”](#)
- b) Assist the President in the general conduct of business of the Assembly, including the review of credentials;
- c) Prepare for the sessions of the Assembly, including by providing guidance on the selection of an over-arching theme for the Assembly, advising and providing input on the preparation of the provisional agenda, the draft programme of work and the scheduling of items for the Assembly;
- d) Consider and facilitate the negotiation of draft resolutions and decisions for consideration by the Assembly by:
  - i. [Evaluating potential resolutions and decisions, drawing on consensually-agreed criteria \(including, \*inter alia\*, relevancy to the UNEA theme, length, timeliness, broad applicability and support\), to guide the negotiation schedule and maintain a manageable UNEA workload; and;](#)
  - ii. [Facilitating consultations on draft resolutions and decisions in cooperation with the CPR Bureau;](#)
- e) Recommend the allocation of items to subsidiary bodies of the Assembly;
- f) Provide guidance on relevant meetings of an informal nature related to the Assembly;
- g) Ensure that there is coherence and complementarity between the work of the Committee of Permanent Representatives and the Environment Assembly.

8. The Bureau shall perform its functions in a manner that is without prejudice to the role and mandate of the Open-Ended Committee of Permanent Representatives, which is the subsidiary inter-sessional body of the governing body of the United Nations Environment Programme.

## CPR Bureau

### Functions of the Bureau

7. The Bureau with the support of the Secretariat shall:

- a) Carry out the tasks entrusted to it by the Committee;  
[a bis\) Consult with members of respective regional groups prior to Bureau meetings to ensure all views are properly reflected in Bureau discussions.”](#)
- b) Assist the Chair in the general conduct of business of the Committee;
- c) Prepare for the meetings of the Committee, including by providing guidance on the dates of meetings, advising and providing input on the preparation of the provisional agenda, the draft programme of work and the scheduling of items for the meetings of the Committee;

- d) Consider and facilitate the negotiation of draft resolutions and decisions for consideration by the Committee;
- e) Ensure that there is coherence and complementarity between the work of the Committee of Permanent Representatives and the Environment Assembly.
- f) Facilitate consultations on draft resolutions and decisions of the Environment Assembly in cooperation with the UNEA Bureau;