



Notification by the Executive Director

Third session of the United Nations Environment Assembly of the United Nations Environment Programme (Nairobi, 4–6 December 2017)

1. The third session of the United Nations Environment Assembly of the United Nations Environment Programme will be held in Nairobi from 4 to 6 December 2017, under the theme, “Towards a Pollution-Free Planet”. The session will be opened at 10:00 a.m. on Monday, 4 December 2017 at the headquarters of UN Environment Programme in Nairobi. The session will be preceded by informal consultations between regional groups and the Executive Director on Sunday, 3 December 2017.
2. The third Open Ended meeting of the Committee of Permanent Representatives, which will take place from Wednesday 29 November to Friday 1 December 2017, will serve as its main preparatory meeting. The Agenda and relevant documentation for this meeting, including draft resolutions for consideration of the Assembly, will be made available at the [Committee's website](#).
3. Member States considering the submission of draft resolutions linked to the theme of the Assembly are invited to submit them in writing to the Secretariat by the 22nd of September of 2017 in order for these to be considered by the Committee of Permanent Representatives in keeping with its mandate set out in decision 27/2 of February 2013. At the request of Committee of Permanent Representatives, all draft resolutions will be made available on the Assembly's [resolutions platform](#).
4. The Assembly's provisional agenda (UNEP/EA.3/1) is set out as annex to the present notification. The advance version of background report of the Executive Director for the theme of the session, the scenario note for the meeting and other relevant background information is being made available in the documents section of the [UN Environment Assembly website](#).
5. The High Level Segment of the session will take place on Thursday, 5 and Friday, 6 December 2017. It will include sessions for national statements as well as Leadership Dialogues. In accordance with decision 27/2 (paragraph 5 e), the High Level Segment will include a multi-stakeholder dialogue that will bring in diverse perspectives building on the theme.
6. The third Session of the UN Environment Assembly will feature a number of significant events. The attention of delegates is drawn to the [17th Global Major Groups and Stakeholder Forum](#), which will take place from Monday, 27 to Tuesday, 28 December 2017. Delegates may participate as observers. A Science Policy and Business Forum will take place on Sunday 3 December 2017. The [2017 Sustainable Innovation Expo](#) will take place from 4 to 6 December 2017. In addition, six side events and two media events will take place, providing opportunities for inspiring dialogue and motivating action.



7. Under rule 16 of the rules of procedure, an accredited representative, who may be accompanied by such alternate representatives and advisers as may be required, shall represent each Member State of the Assembly. In accordance with rule 17 of the rules of procedure, the credentials of representatives should be submitted to the Executive Director prior to the first meeting of the session. Member States are invited to send a copy of the credentials, signed by either Head of State/Government or Minister of Foreign Affairs, by Wednesday, 15 November 2017, two weeks ahead to Mr. Stadler Tregove (unep.sgb@unep.org) and submit the original upon arrival. Member States representatives submitting original credentials concerning their participation should hand them in at the registration desk upon their arrival at the United Nations Office at Nairobi.
8. The United Nations Environment Assembly is open to the participation of representatives of specialized agencies, United Nations bodies and other intergovernmental organizations and regional economic integration organizations. Representatives of these organizations are urged to communicate to the Secretariat (unep.sgb@unep.org) their intention to participate as observers in the meeting in order to make the necessary arrangements.
9. On-line pre-registration for the third Open Ended meeting of the Committee of Permanent Representatives and the third session of the United Nations Environment Assembly will be available on the dedicated [Environment Assembly website](#) from 30 August 2017.
10. All delegates and participants, including representatives from United Nations entities, specialized agencies and other intergovernmental organizations and international non-governmental organizations must pre-register on-line, and upload a PDF copy of a letter of accreditation. The letter of accreditation should be on official letterhead and signed by a duly authorized representative and include the name(s) of the delegate(s) or representative(s). The hard copy of the letter of accreditation must be physically submitted at the on-site registration desk. On-site registration will open from 08:00 hrs to 17:00 hrs from 26 November 2017 to 06 December 2017 at the United Nations Complex, Nairobi.
11. In line with UN Environment Programme practice, the third Session of the UN Environment Assembly will be made paper-smart. To make the best use of this service, delegates are encouraged to bring appropriate mobile devices and consult the [Assembly website](#) to obtain more information.

Communications concerning the third session should be addressed to:

Jorge Laguna-Celis
Secretary to the United Nations Environment Assembly
United Nations Environment Programme
P.O. Box 30552-00100
Nairobi, Kenya
E-mail: unep.sgb@unep.org