

ANNOTATED PROVISIONAL AGENDA

Introduction

1. Following the recommendations of the 14th Meeting of the Contracting Parties held in Portoroz in November 2005, the Secretariat has prepared a proposal on a new reporting format of MAP. It was decided that the new reporting format should be prepared by the Secretariat in close consultation with the CPs and regional and international competent organizations. In order to review the proposed new format, the Secretariat will convene a meeting with experts on reporting. The meeting will be held at Hotel Armada (Ahirkapi Str. No:24, 34122 Sultanahmet, Istanbul, Turkey - Tel:+ 90 212 455 44 55 - Fax: + 90 212 455 44 99).
2. The following annotations to the provisional agenda were prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the meeting

3. The meeting will be opened at 09:30 hrs on Monday 21 May 2007, by the MAP Coordinator.
4. It is expected that the participants will tackle all items of the Provisional Agenda during the two-day meeting. It is envisaged to close the meeting at 18:00 hrs on Tuesday 22 May 2007. The recommendations of the meeting will be prepared by the Secretariat and will be submitted for adoption at the end of the meeting. The report of the meeting will be circulated to participants for adoption at a later stage.

Agenda item 2: Election of Officers, Adoption of the Provisional Agenda and Organization of Work

5. In accordance with Rule 20 of the "Rules of Procedures of the Barcelona Convention", the Meeting will elect a Chairperson, one vice-Chairperson and a Rapporteur.
6. The Provisional Agenda prepared by the Secretariat, was distributed as document UNEP(DEPI)/MED WG.314/1 and annotated in the present document.
7. The meeting will review and adopt the Provisional Agenda. Simultaneous interpretation in English and French will be available for all sessions.

Agenda item 3: Review of the updated proposed Reporting Format

8. The Secretariat will introduce document UNEP(DEPI)/MED WG.314/3 related to this agenda item.
9. The meeting is expected to review the proposed updated reporting format and agree upon for its submission to the MAP Focal Points meeting in October 2007.

UUUUUUUUUUAgenda item 4: Evaluation of effectiveness of implementation

10. The Secretariat will submit for discussion document UNEP(DEPI)/MED WG.314/4. The meeting is expected to have an exchange of views and provide any related recommendations.

Agenda item 5: Ongoing 2004-2005 reporting exercise

11. The Secretariat will present the development of this exercise. The meeting is expected to provide any related information and recommendations.

Agenda item 6: Adoption of the recommendations

12. The Secretariat will submit for adoption a set of recommendations. The report of the meeting is expected to be adopted by circulation at a later phase.

Agenda item 7: Any other business

15. The meeting may discuss any issue that might be raised.

Agenda item 8: Closure of the meeting

16. The meeting is expected to be closed at 18.00 hrs on Tuesday, 22 May 2007.

TIMETABLE

Monday 21 May 2007

09.30 – 11.00	Agenda items 1,2 and Agenda item 3
11.00 – 11.30	Coffee break
11.30 - 13.00	Agenda item 3 (cont'd)
13.00 – 15.00	Lunch Break
15.00 – 16.30	Agenda item 3 (cont'd)
16.30 – 17.00	Coffee Break
17.00 – 18.00	Agenda item 3 (cont'd)

Tuesday 22 May 2007

09.30 – 11.00	Agenda item 3 (cont'd)
11.00 – 11.30	Coffee break
11.30 - 13.00	Agenda item 4
13.00 – 15.00	Lunch Break
15.00 – 16.30	Agenda item 5
16.30 – 17.00	Coffee Break
17.00 – 18.00	Agenda items 6, 7 and 8