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**UNITED NATIONS
ENVIRONMENT PROGRAMME
MEDITERRANEAN ACTION PLAN**

9 August 2019
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Meeting of the MAP Focal Points

Athens, Greece, 10-13 September 2019

Agenda Item 2: Organizational Matters

Provisional Annotated Agenda

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UNEP/MAP
Athens, 2019

Provisional Annotated Agenda

Introduction

1. The main objectives of the Meeting of the Mediterranean Action Plan (MAP) Focal Points are: to review the progress achieved during the 2018-2019 biennium in the implementation of the Programme of Work and of the activities approved by the 20th Meeting of the Contracting Parties (COP 20) (Tirana, Albania, 17-20 December 2017); and to approve a number of Draft Decisions, including the proposed biannual Programme of Work (PoW) and Budget 2019-2020, prepared by the Secretariat for submission to the 21st Meeting of the Contracting Parties (COP 21) (Napoli, Italy, 2-5 December 2019), aiming at strengthening the implementation of the Barcelona Convention and its Protocols.
2. The following proposed Provisional Annotated Agenda has been prepared by the Secretariat to assist the Meeting in its deliberations.

Agenda Item 1: Opening of the Meeting

3. The Meeting will be opened at 09.30 on 10 September 2019 by the President of the Bureau, Ms. Klodiana Marika and the Coordinator of the United Nations Environment Programme/Mediterranean Action Plan (UNEP/MAP)–Barcelona Convention, Mr. Gaetano Leone.

Agenda Item 2: Organizational Matters

Working Documents	UNEP/MED WG.468/1 UNEP/MED WG.468/2/Rev.1
Information Documents	UNEP/MED WG.468/Inf.1

2.1 *Rules of Procedure*

4. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will apply *mutatis mutandis* to the present Meeting (UNEP/IG.43/6, Annex XI).

2.2 *Election of Officers*

5. Subject to Rule 20 of the Rules of Procedure mentioned at para. 2(a), the Meeting of the MAP Focal Points will elect a President, four Vice Presidents and a Rapporteur from among the representatives of the Contracting Parties.

2.3 *Adoption of the Provisional Agenda*

6. Subject to Rule 14 of the Rules of Procedure mentioned at para. 2(a), the proposed agenda appearing in document UNEP/MED WG.468/1 and annotated in the present document will be proposed for adoption by the Meeting. The Meeting will review and adopt the agenda and the proposed timetable contained in the Annex to the present document, including as appropriate any other issues suggested to be addressed under the item “*Any Other Business*” of the provisional agenda.

2.4 *Organization of Work*

7. The discussions will be held in plenary sessions and as appropriate in working groups to address specific agenda items, subject to decision by the Meeting during the adoption of the provisional agenda.
8. Simultaneous interpretation in English and French will be available for the plenary sessions. Documentation will be in English and French. As per practice, pre-session documentation will not be distributed on paper. Participants are encouraged to download the documentation on their computers in advance of the session.

9. Sessions are scheduled every day from 09:30-12:30 and 14:30-17:30. The morning of the last day of the Meeting will be allocated for the preparation of the Report of the Meeting and the afternoon session will take place between 14:30 and 17:30.

10. It is expected that the MAP Focal Points will address all items of the Agenda during their four-day Meeting. It is envisaged to close the Meeting at 17:30 on 13 September 2019 after adopting its Draft Report.

Agenda Items 3 and 4: Progress Report on Activities Carried Out during the 2018–2019 Biennium and Financial Report for 2016–2017 and 2018–2019

Working Documents	UNEP/MED WG.468/3 UNEP/MED WG.468/20
Information Documents	UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.4 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.6 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.8 UNEP/MED WG.468/Inf.9 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.21 UNEP/MED WG.468/Inf.25

11. The Coordinator will present the document “*Progress Report on Activities Carried Out during the 2018-2019 Biennium*” (UNEP/MED WG.468/3) outlining the work done as well as the main achievements and challenges encountered in the implementation of the Barcelona Convention and its Protocols since COP 20. The document is complemented by information documents, in particular: the Report on the Financial Implementation of the 2016-2017 and the 2018-2019 PoW (UNEP/MED WG.468/Inf.4); reports of the main MAP Meetings conducted in the biennium and mainly the Bureau Meetings (UNEP/MED WG.468/Inf.3), Executive Coordination Panel (ECP) Meetings (UNEP/MED WG.468/Inf.6) and MAP Component’s Focal Point Meetings (UNEP/MED WG.468/Inf.7); the analysis of the information provided by Contracting Parties through the 2016-2017 National Reports (UNEP/MED WG.468/Inf.10); the Compilation of Project Fiches (UNEP/MED WG.468/Inf.9); and the Planning and Monitoring of the Implementation of the PoW 2018-2019 (UNEP/MED WG.468/Inf.25). The Meeting will also consider the “*Overall Findings from the General Status of the Progress in the Implementation of the Barcelona Convention and its Protocols: Analysis of the Information Mentioned in the National Reports for the 2016-2017 Biennium*” (UNEP/MED WG.468/20).

12. The Meeting is expected to review the progress achieved on the implementation of the PoW and Budget adopted by COP 20 and discuss opportunities, challenges, and lessons learned.

Agenda Item 5: Specific Matters for Consideration and Action by the Meeting, including Draft Decisions

13. Under this agenda item the Meeting will consider a number of Draft Decisions addressing specific issues related to the implementation of the Barcelona Convention and its Protocols as well as strategic and programmatic documents. Sub-items have been organized following the structure of the UNEP/MAP Mid-Term Strategy 2016-2021 (MTS), encompassing the overarching, core and cross-cutting themes of the MTS.

14. The Secretariat has prepared for each specific Draft Decision, working documents containing a Note by the Secretariat, the Draft Decision and, as applicable, Annexes to the Draft Decision. The

brief introductory Note by the Secretariat contains details on the relevant mandate, background and process, objectives and substantive highlights, and links to the proposed 2020-2021 PoW outputs and budget, as appropriate.

5.1 Governance

Including: Compliance Committee; MCSD Composition; Medium-Term Strategy; Information and Communication; Cooperation and Partners; Host Country Agreements for Regional Activity Centres; Thematic Focal Points; MSSD and SCP Action Plan Implementation; Assessment Studies

Working Documents	UNEP/MED WG.468/4 UNEP/MED WG.468/5* UNEP/MED WG.468/6 UNEP/MED WG.468/7 UNEP/MED WG.468/20
Information Documents	UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.8 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.15 UNEP/MED WG.468/Inf.16 UNEP/MED WG.468/Inf.17 UNEP/MED WG.468/Inf.18 UNEP/MED WG.468/Inf.23 UNEP/MED WG.468/Inf.24

15. The Coordinator will introduce elements of the Draft Decision on “*Compliance Committee*” (UNEP/MED WG.468/4). At this stage, the Note by the Secretariat, the initial elements of the Draft Decision and main Annexes have been prepared. The complete Draft Decision will be finalized by the Compliance Committee to include the Activity Report of the Compliance Committee for the biennium 2018-2019 for submission to COP 21.

16. The Meeting is expected to review the proposed elements and provide its feedback in view of the finalization of the Draft Decision, as appropriate, for COP 21.

17. The Coordinator will present the main elements of the Draft Decision on “*Governance*” (UNEP/MED WG.468/5*) addressing a number of governance-related issues, such as: the UNEP/MAP Operational Communication Strategy; Main Elements and Roadmap for the Preparation of a UNEP/MAP Data Management Policy; MAP Partners; the Composition of the Mediterranean Commission on Sustainable Development; the Medium Term Strategy; the Shift to Thematic Focal Points; the Joint Cooperation Strategy among Secretariats; the Refined Appendix to the Updated Resource Mobilization Strategy; Agreements with Partners; the Development of Host Country Agreements for Regional Activity Centres (RACs).

18. The Meeting is expected to review the proposed Draft Decision on Governance and its Annexes, in view of its submission, as appropriate, to COP 21.

19. The Coordinator and the President of the Mediterranean Commission for Sustainable Development (MCSD), Ms. Ivana Stojanovic, will present the Draft Decision on the “*Implementation, Monitoring and Mid-Term Evaluation of the Mediterranean Strategy for Sustainable Development Monitoring 2016-2025 and of the Regional Action Plan on Sustainable Consumption and Production in the Mediterranean*” (UNEP/MED WG.468/6).

20. The Meeting is expected to review and discuss the proposed Draft Decision in view of its submission, as appropriate, to COP 21.

21. The Secretariat will present the main elements of the Draft Decision on “*Assessment Studies*”, with focus on the 2019 State of the Environment and Development Report (SoED), and the preparation of the MED 2050 Foresight Study (UNEP/MED WG.468/7).

22. The Meeting is expected to review the progress of development of the Assessment Studies and discuss the Draft Decision in view of their submission, as appropriate, to COP 21.

5.2 Land and Sea-based Pollution

Including: Six Regional Plans to Reduce/Prevent Marine Pollution from Land-Based Sources; Standards and Guidelines under the Offshore, LBS and Dumping Protocols; Marine Litter; Possibility of Designating the Mediterranean as SOx Emission Control Area

Working Documents	UNEP/MED WG.468/11 UNEP/MED WG.468/12/Rev.1 UNEP/MED WG.468/13 UNEP/MED WG.468/14 UNEP/MED WG.468/15*
Information Documents	UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.14 UNEP/MED WG.468/Inf.22 UNEP/MED WG.468/Inf.26

23. The Secretariat will present the Draft Decision on the “*Road Map for the possible Designation of the Mediterranean Sea Area as an Emission Control Area for Sulphur Oxides pursuant to MARPOL Annex VI, within the Framework of the Barcelona Convention*” (UNEP/MED WG.468/11).

24. The Meeting is expected to review and discuss the Road Map in view of its submission, as appropriate, to COP 21.

25. The Secretariat will then introduce the Draft Decision on the “*Mediterranean Offshore Common Standards and Guidelines, including: a) Common Standards and Guidance on the Disposal of Oil and Oily Mixtures and the Use and Disposal of Drilling Fluids and Cuttings; and b) Common Standards and Guidelines for Special Restrictions or Conditions for Specially Protected Areas (SPA) within the Framework of the Mediterranean Offshore Action Plan*” (UNEP/MED WG.468/12/Rev.1).

26. The Meeting is expected to review and discuss the Offshore Common Standards and Guidelines in view of their submission to COP 21.

27. The Secretariat will present the Draft Decision on the “*Main Elements of the Six Regional Plans to Reduce/Prevent Marine Pollution from Land-Based Sources, updating the Annexes to the Pollution-Related Protocols to the Barcelona Convention for the LBS, Hazardous Waste and Dumping Protocols*” (UNEP/MED WG.468/13). The Secretariat will also present the Draft Decision introducing the “*Guidelines: Adopt-a-Beach; Phase-out of Single Use Plastic Bags; Provision of Reception Facilities in Ports and the Delivery of Ship-Generated Wastes; Application of Charges at Reasonable Costs for the Use of Port Reception Facilities*” (UNEP/MED WG.468/14).

28. The Meeting is expected to review and discuss the Draft Decisions in view of their submission, as appropriate, to COP 21.

29. The Secretariat will also present the Draft Decision on the “*Updated Guidelines Regulating the Placement of Artificial Reefs at Sea*” (UNEP/MED WG.468/15*).

30. The Meeting is expected to review and discuss the updated guidelines for their submission, as appropriate, to COP 21.

5.3 Biodiversity and Ecosystems

Including: Strategies and Action Plans under the SPA/BD Protocol; Marine Protected Areas and SPAMIs

Working Documents	UNEP/MED WG.468/9 UNEP/MED WG.468/10
Information Documents	UNEP/MED WG.468/Inf.11 UNEP/MED WG.468/Inf.12 UNEP/MED WG.468/Inf.13

31. The Secretariat will present the Draft Decision on the “*Identification and Conservation of Sites of Particular Ecological Interest in the Mediterranean including Specially Protected Areas of Mediterranean Importance*” (UNEP/MED WG.468/9).

32. The Meeting is expected to review and discuss the Draft Decision for its submission, as appropriate, to COP 21.

33. The Secretariat will also introduce the Draft Decision on “*Strategies and Action Plans under the Protocol concerning Specially Protected Areas and Biological Diversity in the Mediterranean, including the SAP BIO; the Strategy on Monk Seal; Action Plans concerning Marine Turtles, Cartilaginous Fishes and Marine Vegetation; and the Classification of Benthic Marine Habitat Types for the Mediterranean Region and Reference List of Marine and Coastal Habitat Types in the Mediterranean*” (UNEP/MED WG. 468/10).

34. The Meeting is expected to review and discuss the Draft Decision in view of its submission, as appropriate, to COP 21.

5.4 Land and Sea Interaction and Processes/Integrated Coastal Zone Management

Including: Common Regional Framework for ICZM

Working Documents	UNEP/MED WG.468/8*
Information Documents	UNEP/MED WG.468/Inf.19 UNEP/MED WG.468/Inf.20 UNEP/MED WG.468/Inf.21

35. The Secretariat will present the Draft Decision on the “*Common Regional Framework for Integrated Coastal Zone Management*” (UNEP/MED WG.468/8*).

36. The Meeting is expected to review and discuss the Common Regional Framework for ICZM, for its submission, as appropriate, to COP 21.

5.5 Sustainable Consumption and Production

Including: Regional Measures on Green and Circular Businesses and Sustainable Products

Working Documents	UNEP/MED WG.468/16
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37. The Secretariat will present the Draft Decision on the “*Development of a Set of Regional Measures to Support the Development of Green and Circular Businesses and to Strengthen the Demand for more Sustainable Products*” (UNEP/MED WG.468/16).

38. The Meeting is expected to review and discuss the Regional Measures, for their submission, as appropriate, to COP 21.

5.6 MAP Programme of Work and Budget 2020-2021

Working Documents	UNEP/MED WG.468/17
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39. The Coordinator will introduce the proposed Programme of Work and Budget for 2020-2021, prepared on the basis of the Mid-Term Strategy (MTS) and under the guidance of the Bureau of the Contracting Parties, consulted with the MAP Focal Points and reviewed by the MAP Component Focal Points Meetings; as well as the main elements of the related decision (UNEP/MED WG.468/17).

40. The Meeting is expected to review in depth the proposed PoW and Budget and the main elements of the Draft Decision and approve them, as appropriate, for submission to COP 21.

Agenda Item 6: Preparation of the 21st Meeting of the Contracting Parties (COP 21)

Working Documents	UNEP/MED WG.468/18 UNEP/MED WG.468/19
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6.1 Update on COP 21 Preparation and Expected Outcome

41. The Coordinator, together with the representative of Italy, as Host Country of COP 21, will update on the preparatory process towards the 21st Meeting of the Contracting Parties (COP 21) (Naples, Italy, 2-5 December 2019), including the identification of the venue and the preparatory events that will be organized in view of the COP.

6.2 Provisional Agenda of COP 21

42. The Coordinator will introduce the proposed elements of the Provisional Agenda of COP 21 (UNEP/MED WG.468/18).

43. The Meeting is expected to discuss and provide inputs and guidance to the Secretariat on the preparation of the COP 21 Provisional Agenda with a view to submit it for approval during the adoption session of the Meeting.

6.3 Ministerial Declaration: Preparation Process and Main Elements

44. The Coordinator, together with the representative of Italy, as Host Country of COP 21, will introduce the process of preparation and the proposed main theme and key elements of the *Naples Ministerial Declaration*.

45. The Chair of the MCSD will brief the MAP Focal Points on the discussions of the 18th MCSD Meeting on the contribution of the MCSD to COP 21, for their consideration.

46. The Meeting is expected to discuss and provide inputs and guidance on the preparation and content of the Ministerial Declaration.

Agenda Item 7: Any Other Business

47. Under this agenda item, the Meeting will be invited to raise and discuss other matters that may require attention, as agreed during the adoption of the agenda.

Agenda Item 8: Adoption of the Report

Working Documents	UNEP/MED WG.468/21
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48. The Meeting will be invited to review and adopt the Draft Report submitted by the Rapporteur.

Agenda Item 9: Closure of the Meeting

49. The President is expected to close the Meeting at 17:30 on Friday, 13 September 2019.

TIMETABLE

1st Day, Tuesday, 10 September 2019		
Time	Agenda Item	Documents
09:30 – 10:00	1. Opening of the Meeting 2. Organizational Matters	UNEP/MED WG.468/1 UNEP/MED WG.468/2 UNEP/MED WG.468/Inf.1
10:00 – 11:30	3. Progress Report on Activities Carried out during the 2018–2019 Biennium 4. Financial Report for 2016–2017 and 2018–2019	UNEP/MED WG.468/3 UNEP/MED WG.468/20 UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.4 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.6 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.9 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.21 UNEP/MED WG.468/Inf.25
11:30 – 12:30	5.1 Governance	UNEP/MED WG.468/4 UNEP/MED WG.468/5* UNEP/MED WG.468/6 UNEP/MED WG.468/7 UNEP/MED WG.468/20 UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.8 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.15 UNEP/MED WG.468/Inf.16 UNEP/MED WG.468/Inf.17 UNEP/MED WG.468/Inf.18 UNEP/MED WG.468/Inf.23 UNEP/MED WG.468/Inf.24
12:30 – 14:30	<i>Lunch Break</i>	
14:30 – 17:30	5.1 Governance (cont'd)	UNEP/MED WG.468/4 UNEP/MED WG.468/5* UNEP/MED WG.468/6 UNEP/MED WG.468/7 UNEP/MED WG.468/20 UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.8 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.15 UNEP/MED WG.468/Inf.16 UNEP/MED WG.468/Inf.17 UNEP/MED WG.468/Inf.18 UNEP/MED WG.468/Inf.23 UNEP/MED WG.468/Inf.24

2nd Day, Wednesday, 11 September 2019		
09:30 – 10:30	5.1 Governance (cont'd)	UNEP/MED WG.468/4 UNEP/MED WG.468/5* UNEP/MED WG.468/6 UNEP/MED WG.468/7 UNEP/MED WG.468/20 UNEP/MED WG.468/Inf.3 UNEP/MED WG.468/Inf.5 UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.8 UNEP/MED WG.468/Inf.10 UNEP/MED WG.468/Inf.15 UNEP/MED WG.468/Inf.16 UNEP/MED WG.468/Inf.17 UNEP/MED WG.468/Inf.18 UNEP/MED WG.468/Inf.23 UNEP/MED WG.468/Inf.24
10:30 – 12:30	5.2 Land and Sea-based Pollution	UNEP/MED WG.468/11 UNEP/MED WG.468/12/Rev.1 UNEP/MED WG.468/13 UNEP/MED WG.468/14 UNEP/MED WG.468/15* UNEP/MED WG.468/Inf.7 UNEP/MED WG.468/Inf.14 UNEP/MED WG.468/Inf.22 UNEP/MED WG.468/Inf.26
12:30 – 14:30	<i>Lunch Break</i>	
14:30 – 16:00	5.3 Biodiversity and Ecosystems	UNEP/MED WG.468/9 UNEP/MED WG.468/10 UNEP/MED WG.468/Inf.11 UNEP/MED WG.468/Inf.12 UNEP/MED WG.468/Inf.13
16:00 – 17:00	5.4 Land and Sea Interaction and Processes Integrated Coastal Zone Management	UNEP/MED WG.468/8* UNEP/MED WG.468/Inf.19 UNEP/MED WG.468/Inf.20 UNEP/MED WG.468/Inf.21
17:00 – 17:30	5.5 Sustainable Consumption and Production	UNEP/MED WG.468/16
3rd Day, Thursday, 12 September 2019		
09:30 – 12:30	5.6 MAP Programme of Work and Budget 2020-2021	UNEP/MED WG.468/17
12:30 – 14:30	<i>Lunch Break</i>	
14:30 – 16:30	5.6 MAP Programme of Work and Budget 2020-2021 (cont'd)	UNEP/MED WG.468/17
16:30 – 17:15	6. Preparation of the 21 st Meeting of the Contracting Parties (COP 21)	UNEP/MED WG.468/18 UNEP/MED WG.468/19
17:15 – 17:30	7. Any Other Business	

4th Day, Friday, 13 September 2019		
14:30 – 17:15	8. Adoption of the Report	UNEP/MED WG.468/21
17:15 – 17:30	9. Closure of the Meeting	