



Distr.: General
22 Sept., 2018

Original: English



**United Nations Environment
Programme**

Seventh face to face meeting of the High Level Intergovernmental and Stakeholder Advisory Group (HLG)

Cancun, Mexico

Hotel XCaret Mexico

Carretera Chetumal - Puerto Juarez Kilometro 282, Solidaridad, 77710 Playa del Carmen, Quintana Roo
T. +52 (998) 881 9836
www.hotelxcaret.com

and

Occidental Grand XCaret Resort

Carretera Federal Chetumal
Puerto Juárez 307
km 282
77710 Playa del Carmen, Q.R.

Meeting objectives:

- Reduce the length of some sections (e.g. freshwater, cross-cutting)
- Ensure coherence between the main report and the Summary for Policy Makers
- Produce short, coherent, impactful Summary for Policy Makers which contains a clear red thread.
- Have a flexible agenda and approach to working through the drafting process
- Ensure that policy section is robust enough to be useful for policy makers
- Address the figures in the current draft
- Ensure that key messages are clear for policy makers

Structure and Approach to the Meeting

- Be ambitious with the draft, but not be prescriptive about wording in the draft (this will be negotiated in January)
- Mainly drafted in plenary but flexibility to have some informal drafting groups to address difficult drafting issues, to be brought back to plenary for final decision.

[Monday Sept. 24, 2018 from 08:30 – 17:30](#)

Provisional Agenda

Registration and daily subsistence allowance from 08h00 to 09h00: Secretariat room

[09h00 – 10h00](#)

Item 1: **Opening sessions and introductory remarks** (Local dignitaries, UN Environment, Global Environment Outlook co-chair)

Moderator: TBD

Language: English

- Liu Jian, Chief Scientist of UN Environment and Acting Director of UN Environment Science Division
- Dr. Juan Carlos Arredondo, Acting Deputy Minister of Environment
- Prof. Joyeeta Gupta, Co-Chair of Global Environment Outlook

Location: Plenary room

GoTo link (User11): **Meet Now**

[10h00 – 10h15](#)

Item 2: Group Photo

Location: TBD

[10h15 – 10h30](#)

Item 3: Selection of new vice-chair of the High-level Intergovernmental and Multi-stakeholder Advisory Group

Supporting document: Nominations of potential vice-chairs (female from OECD country – to respect geographic and gender balance)

Discussion/decisions: New vice-chair for the meeting and beyond

Location: Plenary room

GoTo meeting link: **TBD**

[10h30 – 12h00](#)

Item 4: General discussion: Run through of the current content of the Summary for Policy Makers and how comments were dealt with, review of major changes to the chapters.

Supporting document: Presentations by the co-chairs of the assessment

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: **TBD**

[12h00 – 13h00](#)

Item 5: Lunch

[13h00 – 15h30](#)

Item 6: Discussion of the questions on structure (i.e. reducing duplication, overlap, where does the policy text go?) and red thread (i.e. urgency to act, systemic character of the problem, achieving the SDGs) be created in the Summary for Policy Makers?

Supporting document: Draft Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: **TBD**

[15h30 to 16h00](#)

Item 7: Break

[16h00 to 17h00](#)

Item 8: Discussion of the questions structural issues (e.g. where does data section go?) and red thread (urgent and sustained action, transformational change) be embedded within the Summary for Policy Makers?

Supporting document: Draft Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: TBD

17h00 to 17h30

Item 9: Review of the changes made to the Summary for Policy Makers from Day 1

Supporting document: Draft Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: TBD

Tuesday Sept. 25, 2018 from 08:30 – 17:30

Provisional Agenda

08h30 – 10h30

Item 11: Discussion of the questions related to the introductory and thematic sections of the Summary for Policy Makers (length)

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: TBD

10h30 – 11h00

Item 12: Break

11h00 – 12h00

Item 13: Discussion of questions related to the thematic sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: <https://global.gotomeeting.com/join/908203317>

12h00 – 13h00

Item 14: Lunch

13h00 – 15h00

Item 15: Discussion of the questions related to the thematic sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: TBD

15h00 – 15h30

Item 16: Break

15h30 – 17h00

Item 17: Discussion of the questions related to the thematic sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: TBD

[17h00 to 17h30](#)

Item 18: Review of the changes made to the Summary for Policy Makers from Day 2

Supporting document: Draft Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[Wednesday Sept. 26, 2018 from 09:30 – 16:00](#)

[08h30 – 10h30](#)

Item 19: Discussion of the questions related to the policy sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[10h30 – 11h00](#)

Item 20: Break

[11h00 – 12h00](#)

Item 21: Discussion of the questions related to the policy sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[12h00 – 13h00](#)

Item 22: Lunch

[13h00 – 15h00](#)

Item 23: Discussion of the questions related to the policy sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[15h00 – 15h30](#)

Item 24: Break

[15h30 – 17h00](#)

Item 25: Discussion of the questions related to the outlooks sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[17h00 to 17h30](#)

Item 26: Review of the changes made to the Summary for Policy Makers from Day 3

Supporting document: Draft Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: [TBD](#)

[18h00 – 20h00](#)

Item 27: Evening reception (hosted by Government of Mexico) at the Hotel Occidental

[Thursday Sept. 27, 2018 from 08:30 – 16:00](#)

Provisional Agenda

[08h30 – 10h30](#)

Item 28: Discussion of the questions related to the outlooks sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: **TBD**

[10h30 – 11h00](#)

Item 29: Break

[11h00 – 12h00](#)

Item 30: Discussion of the questions related to the outlooks sections of the Summary for Policy Makers

Supporting document: Draft of the Summary for Policy Makers

Discussion/decisions: Changes to the document

Location: Plenary room

GoTo meeting link: **TBD**

[12h00 – 13h00](#)

Item 31: Lunch

[13h00 – 16h00](#)

Item 32: Review of the revised text of the Summary for Policy Makers

or

Brainstorming on the future of the Global Environment Outlook (if drafting work is completed in good time)

Supporting document: Initial findings of future of GEO study

Discussion/decisions: First thoughts

Location: Plenary room

GoTo meeting link: **TBD**

[16h00 – 16h15](#)

Item 33: **Closing remarks**