



Tallinn, 08 August 2018

Dear Colleagues,

I have the honor to approach you in my capacity as the President of the Fourth Session of the UN Environment Assembly, which will take place in Nairobi, Kenya from 11-15 March, 2019.

The Assembly's overarching theme is "**Innovative Solutions for Environmental Challenges and Sustainable Consumption and Production**".

Following my letter dated 2 May 2018, I am hereby pleased to share with you a Draft Outline for the Ministerial Outcome Document of the next Environment Assembly. The Draft Outline is a result of informal consultations with member States and stakeholders, including written submissions, and takes into account the final concept note on the theme of the 2019 UN Environment Assembly developed by the Secretariat. The Draft Outline reflects 3 main priority areas for global, regional and national level to take action towards achieving innovative and sustainable societies.

The attached Draft Outline will be discussed at the 2nd Joint Preparatory Retreat of the Bureaux of the UN Environment Assembly and of the Committee of Permanent Representatives scheduled to take place 6 to 7 September 2018 in Tallinn, Estonia. In this regard, and to inform the members of the Bureaux in view of their discussion, I would welcome inputs in writing from member States and stakeholders on the Draft Outline **by 4 September 2018**. Please send your comments to unep-sgb@un.org and to ado.lohmus@envir.ee.

Your inputs will assist me in developing a Zero Draft Ministerial Outcome Document by end of September. I will initiate an inclusive process of consultations leading to the adoption of a Ministerial Outcome Document at the Fourth UN Environment Assembly that will represent firm commitments for action and priorities from all Ministers of Environment. This process will be planned as follows:

August 2018	Draft Outline for the Ministerial Outcome Document shared with Member States and stakeholders
4 September	Inputs in writing from member States and stakeholders on the Draft Outline
6-7 September	Consultations on the Draft Outline at a joint preparatory retreat for the Bureaux of the Assembly and the Committee of Permanent Representatives (Tallinn, Estonia, September 6-7, 2018)
End of September	A "Zero Draft" of the Ministerial Outcome Document shared with Member States and stakeholders
October-November	Informal consultations on the Zero Draft through the Committee of Permanent Representatives and UN Environment regional and other preparatory meetings for the Environment Assembly, and with key stakeholders
December	A first full Draft of the Ministerial Outcome Document shared with Member States and stakeholders
December-February	Consultations with Member States and stakeholders
February 2019	Final Draft of the Ministerial Outcome Document shared with Member States and stakeholders
5-9 March	Final consultations on the Draft led by the President at the meeting of the Open-Ended Committee of Permanent Representatives
15 March 2019	Adoption of the Ministerial Outcome Document at the Fourth UN Environment Assembly



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I very much look forward to working with you during the coming months towards a successful Fourth Session of the UN Environment Assembly, and to receiving your comments on the Draft Outline by 4 September 2018.

Siim Kiisler
Minister of Environment of Estonia
President of the UN Environment Assembly

Ministers responsible for the Environment
Members of the Committee of Permanent Representatives
Major Groups and Stakeholders