



Distr.: General

Nov. 1, 2017

Original: English



United Nations Environment  
Programme

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### Fourth Authors Meeting for the Sixth Global Environment Outlook

**Location:** Singapore  
Regent Hotel

Feb. 19-23, 2018

#### Meeting objectives:

- Begin drafting of the Summary for Policy Makers
- Address all comments received from the first order draft review for the first Policy and Outlooks chapters;
- Move the Policy Effectiveness chapters towards second order draft quality, by:
  - Improving coherence of chapter text
  - Reducing overlap and duplication in the coverage of issues
  - Ensuring adequate coverage of each thematic and cross-cutting issues
- Conduct an expert elicitation exercise to determine the effectiveness of various policy case studies
- Move the Outlooks chapters towards second order draft quality by:
  - completing the scenario/outlook review chapter
  - advancing the methodology and conclusions chapters
  - completing the 'seeds' chapter
- Gather more data for the innovative Outlooks component with a stakeholder workshop
- Advance the drafting of the cross-cutting issues and 'common threads' throughout GEO-6

#### Provisional Agenda

##### Monday Feb. 19, 2018 – 08h00 to 17h30

**Registration and daily subsistence allowance from 08h00 to 09h00:** Secretariat room (Tomlinson)

##### 09h00 – 10h00

**Item 1:** Opening sessions and introductory remarks (Local dignitaries, UN Environment, Global Environment Outlook co-chair)

**Moderator:** TBD, could be a local TV personality

**Language:** Could have Simultaneous Interpretation

- Liu Jian, Chief Scientist of UN Environment and Acting Director of UN Environment Science Division
- Local Dignitaries, Singapore
- Prof. Paul W. Ekins, Co-Chair of Global Environment Outlook
- Prof. Joyeeta Gupta, Co-Chair of Global Environment Outlook
- Pierre Boileau, Head of Global Environment Outlook, UN Environment

**Location:** Royal Ballroom II  
GoTo link (User11): **Meet Now**

[10h00 – 10h15](#)

**Item 2:** Group Photo

**Location:** Hotel garden?

[10h15 – 12h00](#)

**Item 3:** Media event with dignitaries from opening ceremonies.

**Location:** Media room

**Moderator:** TBD

- Introduction
- Participants
  - Liu Jian, Chief Scientist and Acting Director in Science Division of UN Environment
  - Local dignitaries, Singapore
  - Prof. Joyeeta Gupta, co-chair of the Global Environment Outlook.
- Gift Exchange?

[12h00 – 13h00](#)

**Item 4:** Lunch

[13h00 – 15h00](#)

**Item 5: Session Objectives**

- Process review session (what progress has each group made? What are the main tasks for this meeting? What are the new elements that authors should consider?
  - Introduction from Global Environment Outlook co-chairs
  - Presentations from Policy Coordinating Lead Authors and chapter leads
  - Presentation from Outlooks chapter Coordinating Lead Authors
  - Presentation from drafting team of Summary for Policy Makers

[15h00 – 15h30](#)

**Item 6:** Break

[15h30 – 17h30](#)

**Item 7: Session Objectives**

- Policy chapter review the process for advancing the different chapters towards their second order drafts.
- Outlooks chapter authors should **move their first-order drafts forward**. What is the progress on the scenarios chapters (top-down) and the game changers chapters (bottom-up)?, how will the top-down and bottom-up work be linked? What is the link to the policy chapters?, how to run the crowd-sourcing contest? How will the ‘Innovative Methodology’ be explained in the chapters?
- Thematic and introductory authors **develop strategy for working on the first-order draft of the Summary for Policy Makers**.
- Cross-cutting issue chapter authors develop a strategy for working with Outlooks authors.
- High-level Group works on structure and length of Summary for Policy Makers

- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

Parallel discussion sessions (**status and information sharing**):

- Policy Effectiveness authors (**Taglin I room**)
  - GoTo meeting link (User 11):
- Outlooks authors: (**Taglin III room**)
  - GoTo meeting link (User 8):
- Thematic, introductory (**Taglin II room**)
  - GoTo meeting link (User 1):
- Cross-cutting authors (**Paterson room**)
  - GoTo meeting link (User 7):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)
  - GoTo meeting link:
- GEO Fellows preparatory meeting (**Tanglin IV room**)
  - GoTo meeting link:

[Tuesday Feb. 20, 2018: 08h30 to 17h30](#)

**Registration and daily subsistence allowance from 07h30 to 08h30:** Secretariat room (Tomlinson)

[08h30 – 09h00](#)

**Item 8:** Plenary: room and task assignments (Global Environment Outlook co-chairs and vice-chairs)

**Location:** Main plenary room

[09h00 – 10h30](#)

**Item 9:** [Session Objectives](#)

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**
- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)

- GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[10h30 – 11h00](#)

**Item 10:** Break

[11h00 – 12h00](#)

**Item 11:** Session Objectives

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**
- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[12h00 to 13h00](#)

**Item 12:** Lunch

[13h00 – 14h00](#)

**Item 13:** Session Objectives

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**
- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[14h00 – 15h00](#)

**Item 14: Session Objectives**

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**
- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers.

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)

- GoTo meeting link (User 5):
- Biota/biodiversity review comments, **(Boardroom)**
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, **(Paterson room)**
  - GoTo meeting link (User 7):
- Outlooks authors, **(Tanglin room III)**
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, **(Royal Ballroom I)**
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, **(Royal Ballroom III)**
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific **(Cuscaden room)**

#### [15h00 to 15h30](#)

#### **Item 15: Break**

#### [15h30 to 16h30](#)

#### **Item 16: Session Objectives**

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**
- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

#### **Room Allocation:**

- Drafting group for Summary for Policy Makers **(Napier room)**
  - GoTo meeting links (User 11):
- Air review comments, **(Tanglin room I)**
  - GoTo meeting link (User 2):
- Fresh water review comments, **(Tanglin room II)**
  - GoTo meeting link (User 3):
- Oceans/marine review comments, **(Tanglin room IV)**
  - GoTo meeting link (User 4):
- Land review comments, **(Tomlinson room)**
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, **(Boardroom)**
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, **(Paterson room)**
  - GoTo meeting link (User 7):
- Outlooks authors, **(Tanglin room III)**
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, **(Royal Ballroom I)**
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, **(Royal Ballroom III)**
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific **(Cuscaden room)**

#### [16h30 to 17h00](#)

#### **Item 17: Session Objectives**

- Thematic and Introductory chapter author teams **address review comments and complete review grids:**

- Policy Effectiveness authors **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Cross-cutting authors **circulate in ‘speed-dating mode’ to confirm writing assignments from the Thematic chapter authors.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[17h00 – 17h30](#)

**Item 18:** Plenary: review of progress (Global Environment Outlook co-chairs and vice-chairs)

**Location:** Main plenary room

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[Wednesday Feb. 21, 2018: 08h30 to 17h30](#)

**Registration of external stakeholders from 08h30 to 09h30:** Secretariat Room (Tomlinson)

[09h00 – 15h30](#)

**Item 19:** Plenary: **Outlooks game changers workshop** (Outlooks authors, GEO co-chairs and vice-chairs, UN Environment Chief Scientist, **External Stakeholders**)

**Location:** Nassim room

- GoTo meeting link or webcast :

[12h00 – 13h00](#)

Lunch

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[08h30 – 09h00](#)

**Item 20:** Plenary: room and task assignments (Global Environment Outlook co-chairs and vice-chairs).

**Location:** Main plenary room

[09h00 – 10h30](#)

**Item 21: Session Objectives**

- Policy Thematic Specialist, Subject Matter Experts and Coordinating and Lead Authors **conduct expert elicitation exercises for validating the policy effectiveness scoring** of case studies:
- When the expert elicitation exercise is completed, Policy Thematic authors should continue to **work towards first order drafts of all chapters and the thematic and cross cutting authors continue addressing review comments and complete review grids**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **begin evaluating review grids and producing summary report.**
- Introductory chapter authors **continue addressing review comments.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[10h30 – 11h00](#)

**Item 22:** Break

[11h00 – 12h00](#)

**Item 22: Session Objectives**

- Policy Thematic Specialist, Subject Matter Experts and Coordinating and Lead Authors **conduct expert elicitation exercises for validating the policy effectiveness scoring** of case studies:
- When the expert elicitation exercise is completed, Policy Thematic authors should continue to **work towards first order drafts of all chapters and the thematic and cross cutting authors continue addressing review comments and complete review grids**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **begin evaluating review grids and producing summary report.**
- Introductory chapter authors **continue addressing review comments.**
- High-level Group works on structure and length of Summary for Policy Makers



- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, (**Royal Ballroom I**)
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, (**Royal Ballroom III**)
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[12h00 – 13h00](#)

**Item 24:** Lunch

[13h00 – 15h30](#)

**Item 25: Session Objectives**

- Policy Thematic Specialist, Subject Matter Experts and Coordinating and Lead Authors **conduct expert elicitations exercise for validating the policy effectiveness scoring of case studies:**
- When the expert elicitation exercise is completed, Policy Thematic authors should continue to **work towards first order drafts of all chapters and the thematic and cross cutting authors continue addressing review comments and complete review grids**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **begin evaluating review grids and producing summary report.**
- Introductory chapter authors **continue addressing review comments.**
- High-level Group works on structure and length of Summary for Policy Makers
- Scientific Advisory Panel works on process for reviewing the draft Summary for Policy Makers

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):

- Biota/biodiversity review comments, **(Boardroom)**
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, **(Paterson room)**
  - GoTo meeting link (User 7):
- Outlooks authors, **(Tanglin room III)**
  - GoTo meeting link (User 8):
- High-level Intergovernmental and Stakeholder Advisory Group, **(Royal Ballroom I)**
  - GoTo meeting link (User 1):
- Scientific Advisory Panel, **(Royal Ballroom III)**
  - GoTo meeting link (User 12):
- GEO for Youth Asia-Pacific **(Cuscaden room)**

[15h30 – 16h00](#)

**Item 26:** Break

[16h00 – 19h00](#)

**Item 27:** Site Visit – to be determined

- Stakeholders invited to join

[18h00 to 20h00:](#)

**Item 28:** Reception hosted by [Government of Singapore](#)

**Moderator:** TBD

- Opening and introduction by the Moderator
- Welcome Remarks by TBD
- Reception and Performance
- Closing

[Thursday Feb. 22, 2018: 08h30 to 17h30](#)

[08h30 – 09h00](#)

**Item 29:** Plenary: room and task assignments (Global Environment Outlook co-chairs and vice-chairs)

**Location:** Main plenary room

[09h00 – 10h30](#)

**Item 30:** Parallel Session Objectives

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**
- Members of the High-level Intergovernmental and Stakeholder Advisory Group and the Scientific Advisory Panel attend the Game Changers workshop.

**Room Allocation:**

- Drafting group for Summary for Policy Makers **(Napier room)**
  - GoTo meeting links (User 11):
- Air review comments, **(Tanglin room I)**

- GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[10h30 – 11h00](#)

**Item 31:** Break

[11h00 – 12h00](#)

**Item 32:** Session Objectives

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**
- Members of the High-level Intergovernmental and Stakeholder Advisory Group and the Scientific Advisory Panel attend the Game Changers workshop.

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[12h00 – 13h00](#)

**Item 33:** Lunch

[13h00 – 15h00](#)

**Item 34:** Session Objectives

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**
- Members of the High-level Intergovernmental and Stakeholder Advisory Group and the Scientific Advisory Panel attend the Game Changers workshop.

#### **Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[15h00 – 15h30](#)

**Item 35:** Break

[15h30 – 17h30](#)

#### **Item 36: Session Objectives**

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**

#### **Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):

- Cross-cutting and Introductory authors review comments, (**Paterson room**)
    - GoTo meeting link (User 7):
  - Outlooks authors, (**Tanglin room III**)
    - GoTo meeting link (User 8):
  - GEO for Youth Asia-Pacific (**Cuscaden room**)
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#### Friday Feb. 23, 2018: 08h30 to 16h00

##### 08h30 – 09h00

**Item 37:** Plenary: review of progress (Global Environment Outlook co-chairs and vice-chairs)

**Location:** Main plenary room

##### 09h00 – 10h30

#### **Item 38: Session Objectives**

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**

#### **Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

##### 10h30 – 11h00

**Item 39:** Break

##### 11h00 – 12h00

#### **Item 40: Session Objectives**

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **work towards first order drafts of all chapters**
- Outlooks authors **work towards first order drafts of all chapters.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory chapter authors **continue addressing review comments.**
- Cross-cutting authors **continue addressing review comments**

#### **Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[12h00 – 13h00](#)

**Item 41:** Lunch

[13h00 – 14h30](#)

**Item 42:** Session Objectives

- Policy authors, Policy Thematic Specialists and Subject Matter Experts **finalize drafts and prepare slides for final plenary.**
- Outlooks authors **finalize drafts and prepare slides for final plenary.**
- Review editors **continue evaluating review grids and interacting with authors on comments of concern.**
- Introductory and Thematic chapter authors **finalize drafts and prepare slides for final plenary.**
- Cross-cutting authors **finalize drafts and prepare slides for final plenary.**

**Room Allocation:**

- Drafting group for Summary for Policy Makers (**Napier room**)
  - GoTo meeting links (User 11):
- Air review comments, (**Tanglin room I**)
  - GoTo meeting link (User 2):
- Fresh water review comments, (**Tanglin room II**)
  - GoTo meeting link (User 3):
- Oceans/marine review comments, (**Tanglin room IV**)
  - GoTo meeting link (User 4):
- Land review comments, (**Tomlinson room**)
  - GoTo meeting link (User 5):
- Biota/biodiversity review comments, (**Boardroom**)
  - GoTo meeting link (User 6):
- Cross-cutting and Introductory authors review comments, (**Paterson room**)
  - GoTo meeting link (User 7):
- Outlooks authors, (**Tanglin room III**)
  - GoTo meeting link (User 8):
- GEO for Youth Asia-Pacific (**Cuscaden room**)

[14h30 – 16h00](#)

**Item 43:** Plenary: presentations by author teams and review editors, brief from co-chairs on tasks for coming month (prior to intergovernmental and technical review), closing remarks and completing satisfaction questionnaire (**Author teams, Co-chairs, UN Environment Chief Scientist**)

**Location:** Main plenary room

[16h00 – 16h15](#)

**Item 44:** Closing ceremonies:

- **Assessment Co-chairs,**
- **Local dignitaries, Singapore,**
- **UN Environment Chief Scientist**
- Completing satisfaction survey

**Location:** Main plenary room

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