



Executive Office

Reference: Economy/Executive/2017

15 August 2017

Dear Minister,

In June 2014, the first UN Environment Assembly adopted the terms of reference for the Special Programme to strengthen institutional implementation of the Basel, Rotterdam and Stockholm Conventions, the Minamata Convention and the Strategic Approach to International Chemicals Management.

The Special Programme is overseen by an Executive Board, with support from the secretariat. The 10 Board members rotate every two years and reflect a balance between donors and recipients. The next rotation is in progress.

Therefore, I would like to thank the current Board members for their significant contribution to the Special Programme and for overseeing the two rounds of applications that have already taken place.

I would also like to inform you that nominations for new Board members should be submitted to the secretariat by **30 September 2017**. Should your Government wish to be considered for nomination as a donor representative, pledges should also be made by **30 September 2017**.

Details of the nomination processes for recipient and donor countries are included in Annex I. Details of the terms of Reference of the Special Programme are included in Annex II. Details on the Special Programme can also be found at: <http://www.unep.org/chemicalsandwaste/special-programme>.

Should you require further information or would like to contribute, please contact: special-programme.chemicals@unep.org.

With many thanks for your leadership and engagement and my very best wishes,

Best wishes,

Erik Solheim
Executive Director

To: All Governments through the official channels of communications to UN Environment
cc: Permanent Missions in Geneva, Nairobi, New York
Focal points responsible for matters concerning: i) Basel Convention; ii) Rotterdam Convention; iii) Stockholm Convention; iv) Minamata Convention; and vi) Strategic Approach to International Chemicals Management