

Second Joint Preparatory Retreat of the Bureaux
of the UN Environment Assembly and the Committee of Permanent Representatives
9 to 10 June 2017
Hotel Villa Caletas (Pacífico Central)
Puntarenas, Costa Rica
Agenda item 2

**Note by the Secretariat on the revised structure and
organization of the 2017 UN Environment Assembly**

The Secretariat is pleased to present information of the revised structure and organization of the 2017 UN Environment Assembly, which will take place on 4 to 6 December 2017. It will support discussion under Agenda item 2: Stocktaking on Preparations for the Assembly, at the Second Joint Preparatory Retreat of the bureaux of the UN Environment Assembly and the Committee of Permanent Representatives, to be held on 9 to 10 June 2017.

This revised structure and organization was endorsed by the Bureau of the UN Environment Assembly and the Committee of Permanent Representatives at their meeting on 22 May 2017.

APPROVED STRUCTURE OF THE 2017 ENVIRONMENT ASSEMBLY: Revised 23 May 2017

	Monday 4 December 2017		Tuesday 5 December 2017		Wednesday 6 December 2017
08:00 – 10:00	Regional Groups Meetings Bureau Meetings		Regional Groups Meetings Bureau Meetings		Regional Groups Meetings Bureau Meetings
10:00 - 13:00	Opening Plenary - Functional opening [President and Executive Director] -General statements from Regional and Political Groups -Report by the Chair of the Committee of PR's -Report from OECPR and possible actions on resolutions CR 2: ACEFRS		High Level Segment Official Opening Plenary Introduction of the theme "Towards a Pollution-Free Planet" CR 2: ACEFRS		Wrap-up Plenary Session (Moderated) - Summary of commitments from Governments/Private Sectors/Stakeholders - Summary Leadership Dialogue -Action on Ministerial Outcome CR 2: ACEFRS
	Committee of the Whole CR 2: ACEFRS		National Statements (List of speakers)* CR 2: ACEFRS	Leadership Dialogues (Moderated)** CR 1: ACEFRS	
13:00 - 15:00	Media Event	Side Event	Side Event	Media Event	Media Event
15:00 - 18:00	National Statements (List of speakers)* CR 1: ACEFRS	Committee of the Whole CR 2: ACEFRS	National Statements (List of speakers)* CR 2: ACEFRS	Leadership Dialogues (ctd...) (Moderated)** CR 1: ACEFRS	Closing Plenary Session - Adoption of Resolutions - Elections of Officers - Date & Provisional Agenda of 2019 Assembly - Adoption of the Report CR 2: ACEFRS
18:00 - 19:00	Side Event	Side Event	Side Event	Side Event	
19:00 - 21:00	Committee of the Whole CR 2: ACEFRS (Till 22 hrs. if needed)		Multi-Stakeholder Dialogue (Moderated) (EnglishOnly) Venue TBD		
	Host Country Reception		Champions of the Earth: Gala Dinner		

* The list of speakers for the National Statements will be prepared by the Secretariat in accordance with Rule 35 taking into account practice of the General Assembly of precedence to Heads of State and/or Government. The list will be made available 3 weeks in advance. In accordance with Rule 38, the Secretariat will recommend to the Assembly to limit the time for statements to 3 minutes to allow maximum of delegations. Pre-recorded statements will be made available and included in proceedings.

** The themes of the Leadership Dialogues will be crosscutting addressing the different dimensions of pollution and will have a professional moderator to enhance interaction. The Secretariat will present proposed themes and numbers of the dialogues for consideration by member States upon agreement of the structure.

ACEFRS – Refers to official languages of the United Nations Arabic, Chinese, English, French, Russian and Spanish.