



**Governing Council
of the United Nations
Environment Programme**

Distr.: General
9 December 2009

Original: English



**Eleventh special session of the Governing Council/
Global Ministerial Environment Forum**

Bali, Indonesia, 24–26 February 2010

Item 2 (c) of the provisional agenda*

Organization of work: organization of work

Annotations to the provisional agenda

Item 1: Opening of the session

1. The eleventh special session of the Governing Council/Global Ministerial Environment Forum of the United Nations Environment Programme (UNEP) will be opened at 10 a.m. on Wednesday, 24 February 2010, at the Bali International Conference Centre, Bali, Indonesia, by the President of the Council/Forum or, in his absence, by one of the other officers of the Council/Forum at its twenty-fifth session.

Item 2: Organization of work

Item 2 (a): Election of officers

2. In accordance with rules 18 and 19 of the rules of procedure of the Governing Council, at its opening plenary meeting the Council/Forum will elect two Vice-Presidents, one nominated by the African group and the other by the Latin American and Caribbean group.

3. This election is required as a result of the election of 29 member States of the Governing Council conducted by the General Assembly at its sixty-fourth session, in November 2009. As a result of those elections, Algeria, the Vice-President of the Governing Council elected at its twenty-fifth session and nominated by the African group as its representative, ceased to be a member of the Governing Council as from 1 January 2010. Consequently, the representation of the African group on the Bureau fell vacant on 1 January 2010, with the need to maintain equitable geographical representation within the Bureau requiring such election.

4. This election is also to confirm the nomination by the Latin American and Caribbean group, via a letter from the Permanent Mission of Brazil to UNEP dated 23 November 2009, to replace the incumbent Vice-President elected at the twenty-fifth session and nominated by the group as its representative.

5. The amendment to the provisional agenda as adopted by the Council/Forum at its twenty-fifth session to include the present item was approved by the Bureau at its meeting on 24 November 2009

* UNEP/GCSS.XI/1.

and has been communicated to all Governments in the notification by the Executive Director of the eleventh special session.

Item 2 (b): Adoption of the agenda

6. The Council/Forum will adopt its agenda (UNEP/GCSS.XI/1). The provisional agenda, as adopted by the Council/Forum at its twenty-fifth session, and subsequently amended, has been distributed with the notification.

Item 2 (c): Organization of work

(a) Organization of work

7. Pursuant to section I of decision 25/17 and the subsequent decision by the Bureau, the eleventh special session will be held over three days, from 24 to 26 February 2010. Informal consultations in regional groups will be held on Tuesday, 23 February.

8. The Executive Director recommends that, following the election of officers and the adoption of its agenda, the Council/Forum at its plenary meeting on the morning of Wednesday, 24 February, should consider the organization of work under agenda item 2 (c). The Executive Director also recommends that the Council/Forum at its opening plenary meeting should establish sessional committees, including a committee of the whole.

9. The Executive Director further recommends that at its meeting on the morning of Friday, 26 February, the Council/Forum should hold a decision-making session to take necessary decisions, including any emerging from the ministerial consultations and the Committee of the Whole, together with issues of relevance to the Council/Forum emerging from the simultaneous extraordinary meetings of the conferences of the Parties to the Basel, Rotterdam and Stockholm conventions, which are being held immediately prior to the current session of the Council/Forum. Participants will also review the President's draft summary of the ministerial consultations. Furthermore, participants will discuss General Assembly resolution 64/236 of 24 December 2009 on the implementation of Agenda 21, the Programme for the Further Implementation of Agenda 21 and the outcomes of the World Summit on Sustainable Development and reflect on the outcome of the fifteenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change, including the implications for UNEP.

10. The Executive Director recommends that items 3 (credentials of representatives), 5 (other matters), 6 (adoption of the report) and 7 (closure of the session) should be considered during the plenary meeting on the afternoon of Friday, 26 February.

11. During the opening plenary meeting, the Executive Director will present his policy statement, as referred to in document UNEP/GCSS.XI/2. The statement will be made available to participants and placed on the relevant website following its delivery.

12. The proceedings of the Council/Forum, including its plenary meetings, the plenary meetings of the ministerial-level consultations and the Committee of the Whole, will be conducted with simultaneous interpretation into the six official languages of the United Nations.

13. In an endeavour to make the current session of the Council/Forum as climate-neutral and environmentally friendly as possible, various measures are in place. These include the offsetting of greenhouse gas emissions caused by participants' travel to and stay in Bali for participants sponsored by UNEP, communications campaigns and a reduction in the number of hard copies of all documents. Delegations will receive one copy each of all documents and delegates are encouraged to visit the relevant website and download any further copies required. A limited number of documents will be available during the session for any delegates wishing to receive additional copies. All participants are recommended to consider offsetting the greenhouse gas emissions caused by their travel to and stay in Bali.

(b) Ministerial-level consultations

14. Pursuant to General Assembly resolution 53/242 of 28 July 1999, the Governing Council constitutes an annual ministerial-level global environmental forum to review important and emerging policy issues in the field of the environment. In view of this mandate, the Executive Director recommends that participants should meet in the form of ministerial-level consultations, beginning on the late morning of Wednesday, 24 February, with meetings continuing until the morning of Friday, 26 February, under the overall theme of "environment in the multilateral system".

15. The ministerial-level consultations will begin in the form of the first plenary meeting in the late morning of Wednesday, 24 February, which will be a scene-setting session at which ministers will be provided with a comprehensive update on environment within the multilateral system. It will be followed by two plenary meetings on the afternoons of Wednesday and Thursday, 24 and 25 February, on the topics of “international environmental governance and sustainable development” and “biodiversity and ecosystems”, respectively. The ministerial consultations on the morning of Thursday, 25 February, will be held in five parallel round-table discussions on the topic of the “green economy”. The plenary meeting on the morning of Friday, 26 February, will be a decision-making session, at which participants will discuss issues as mentioned in paragraph 9, above.

16. The Executive Director will submit three background papers to facilitate the discussion of the ministerial-level consultations on each topic listed above (documents UNEP/GCSS.XI/10 and Add.1 and Add.2). The President’s summary of the ministerial consultations at the twenty-fifth session of the Council/Forum has been reproduced for ease of reference (UNEP/GCSS.XI/INF/9) and an information note on the composition of the round tables to be held on the morning of Thursday, 25 February, will be made available (UNEP/GCSS.XI/INF/10).

17. A special ministerial-level working breakfast meeting will be held on the early morning of Thursday, 25 February, to discuss the relationship between UNEP and the Commission on Sustainable Development at its eighteenth session. A background note will be made available to facilitate the discussion (UNEP/GCSS.XI/INF/7). This discussion will be further complemented by relevant special events aligned to the themes of the ministerial consultations.

(c) Committee of the Whole

18. The Committee of the Whole, if established, is expected to begin its work during the afternoon of Wednesday, 24 February. The Committee will elect its own officers in accordance with rule 61 of the rules of procedure, noting that the Council/Forum will designate one of its Vice-Presidents as the Chair.

19. The Executive Director recommends that the Committee should take up agenda item 4 (Emerging policy issues: environment in the multilateral system). Substantive topics to be discussed by the Committee and the relevant documents are set out below.

20. It is envisaged that the Committee will conclude its work during the afternoon of Thursday, 25 February with the adoption of its report. The report will be submitted to the Council/Forum in plenary meeting for adoption.

(d) Pre-session meetings and events and relevant events and functions

21. The eleventh special session of the Council/Forum will be preceded by the eleventh Global Major Groups and Stakeholders Forum, to be held on Sunday and Monday, 21 and 22 February (UNEP/GCSS.XI/INF/5). It should be noted that the Global Major Groups and Stakeholders Forum was formerly known as the Global Civil Society Forum. The simultaneous extraordinary meetings of the conferences of the Parties to the Basel, Rotterdam and Stockholm conventions will also precede the session, being held on Monday and Tuesday, 22 and 23 February, with a decision-making segment in the early morning of Wednesday, 24 February. Additional information on the organization of work of the extraordinary meetings of the conferences of the Parties can be found at: <http://excops.unep.ch/>.

22. Special events will be held daily during the lunch break on matters of relevance to the Council/Forum’s deliberations. In addition, several parallel events and social functions will be organized. Delegates are encouraged to participate in these events.

23. Several environment-focused exhibitions will be mounted during the session.

24. The provisional timetable of meetings and events, including information on relevant events and functions can be found in the annex to the present document, and will also be made available in the daily journal issued during the session, while the list of all official documents submitted to the Council/Forum is available as document UNEP/GCSS.XI/INF/1. Additional and up-to-date information on the Council/Forum is available on the following website: <http://www.unep.org/GC/GCSS-XI>.

Item 3: Credentials of representatives

25. In accordance with rule 17 of the rules of procedure, the credentials of representatives at the eleventh special session will be examined by the Bureau, which will report thereon to the Council/Forum. It should be noted that, under rule 16, each member of the Governing Council is to be represented by one accredited representative, who may be accompanied by alternate representatives and advisers. The credentials of the representatives, which should be issued by a head of State or

Government, or by a minister for foreign affairs, shall be submitted to the Executive Director before the first meeting of the session of the Council/Forum.

Item 4: Emerging policy issues: environment in the multilateral system

26. Under this agenda item, the Council/Forum will have before it the following documents:

Document symbol and title	Annotations
<p>UNEP/GCSS.XI/3</p> <p>Enhanced coordination across the United Nations system, including the Environment Management Group: implementation of the revised memorandum of understanding between the United Nations Development Programme and the United Nations Environment Programme: Report of the Executive Director</p>	<p>This document is being submitted pursuant to paragraph 35 of decision 25/1, section VI. It provides a progress report on the implementation of the revised memorandum of understanding between the United Nations Development Programme and UNEP.</p> <p>It also provides, in the context of enhanced coordination throughout the United Nations system, pursuant to paragraph 31 of the same decision, relevant information with regard to the request by the Council in the same decision for the Executive Director to invite the Environment Management Group to promote cooperation across the United Nations system to assist member States in implementing the international environmental agenda, including through consideration of joint approaches to addressing environmental challenges of United Nations system-wide significance.</p> <p>It suggests that the Council should take note of the report and encourage the Environment Management Group to continue cooperation between the relevant United Nations agencies.</p>
<p>UNEP/GCSS.XI/4</p> <p>International environmental governance: outcome of the work of the consultative group of ministers or high-level representatives: Note by the Executive Director</p>	<p>This document is being submitted pursuant to paragraph 2 of decision 25/4. It contains the outcome of the work of the consultative group of ministers or high-level representatives on international environmental governance.</p> <p>The document refers to a draft decision submitted by the co-chairs of the consultative group for consideration by the Council.</p> <p>It also refers to documents submitted to the consultative group at its first and second meetings, held in Belgrade in June 2009 and in Rome in October 2009, respectively, which are found on the relevant website.</p>
<p>UNEP/GCSS.XI/5</p> <p>Comments by the Executive Director on the management review of environmental governance within the United Nations system carried out by the Joint Inspection Unit: Note by the Executive Director</p>	<p>This document contains the Executive Director's comments on the Joint Inspection Unit report, in view of its relevance to the work of the Council/Forum in follow-up to decision 25/4.</p>
<p>UNEP/GCSS.XI/6</p> <p>Progress report on mercury: Report of the Executive Director</p>	<p>This document provides information on progress on mercury, a decision on which was adopted as section III of decision 25/5. It contains information on the outcome of the meeting of the ad hoc open-ended working group to prepare for the intergovernmental negotiating committee on mercury, held in Bangkok in October 2009, and on the Global Mercury Partnership.</p>
<p>UNEP/GCSS.XI/7</p> <p>Intergovernmental science-policy platform on biodiversity and ecosystem services: Report of the Executive Director</p>	<p>This document contains the outcome of the second intergovernmental and multi-stakeholder meeting, held in Nairobi in October 2009 pursuant to paragraph 3 of decision 25/10.</p>

Document symbol and title	Annotations
	<p>The document suggests that the Council/Forum should decide on the way forward for the process, including the convening of a third such meeting in the first half of 2010, and transmitting the outcomes of that third meeting to the General Assembly at its sixty-fifth session for consideration during the high-level segment on biological diversity in September 2010 and thereafter.</p>
<p>UNEP/GCSS.XI/8 Environmental law: Report of the Executive Director: Draft guidelines for the development of national legislation on access to information, public participation and access to justice in environmental matters</p>	<p>This document is being submitted pursuant to paragraph 2 of section II of decision 25/11.</p> <p>It contains the draft guidelines for development of national legislation on access to information, public participation and access to justice in environmental matters, and suggests that the Council/Forum should adopt these guidelines.</p> <p>Document UNEP/GCSS.XI/INF/6 provides relevant information.</p>
<p>UNEP/GCSS.XI/8/Add.1 Environmental law: Report of the Executive Director: Addendum: Draft guidelines for the development of domestic legislation on liability, response action and compensation for damage caused by activities dangerous to the environment</p>	<p>This document is being submitted pursuant to paragraph 2 of section III of decision 25/11.</p> <p>It contains the draft guidelines for the development of domestic legislation on liability, response action and compensation for damage caused by activities dangerous to the environment, and suggests that the Council/Forum should adopt these guidelines.</p> <p>Documents UNEP/GCSS.XI/INF/6/Add.1 and Add.2 provides relevant information.</p>
<p>UNEP/GCSS.XI/9 Follow-up report on the environmental situation in the Gaza Strip: Report of the Executive Director</p>	<p>This document is being submitted pursuant to paragraph 6 of decision 25/12, which, among other things, requested the Executive Director to submit at the present session of Council/Forum a follow-up report on the findings, results and recommendations of a mission of environmental experts sent to the Gaza Strip.</p>
<p>UNEP/GCSS.XI/10 Background paper for the ministerial consultations: Discussion paper by the Executive Director: International environmental governance and sustainable development</p>	<p>This document has been prepared to provide a succinct background briefing for ministers on international environmental governance, theme I of the ministerial consultations. It is intended to stimulate discussion during the ministerial consultations.</p> <p>Document UNEP/GCSS.XI/INF/9 provides relevant information.</p>
<p>UNEP/GCSS.XI/10/Add.1 Background paper for the ministerial consultations: Discussion paper by the Executive Director: Green economy</p>	<p>This document has been prepared to provide a succinct background briefing for ministers on the green economy, theme II of the ministerial consultations. It is intended to stimulate discussion during the ministerial consultations.</p> <p>Documents UNEP/GCSS.XI/INF/9 and INF/10 provide relevant information.</p>
<p>UNEP/GCSS.XI/10/Add.2 Background paper for the ministerial consultations: Discussion paper by the Executive Director: Biodiversity and ecosystems</p>	<p>This document has been prepared to provide a succinct background briefing for ministers on biodiversity and ecosystems, theme III of the ministerial consultations. It is intended to stimulate discussion during the ministerial consultations.</p> <p>Document UNEP/GCSS.XI/INF/9 provides relevant information.</p>

Document symbol and title	Annotations
UNEP/GCSS.XI/INF/2 UNEP Yearbook 2010: Note by the Executive Director	This document examines in six chapters new science and developments and discusses progress in environmental governance, the effects of the continued loss and degradation of the Earth's ecosystems and atmosphere, linkages with human health, environmental disasters and conflicts and unsustainable use of resources. Water is the focus of one of the sub-themes in each chapter.
UNEP/GCSS.XI/INF/3 Issues arising from the resolutions of the General Assembly at its sixty-fourth session: Note by the Executive Director	This document summarizes issues arising from resolutions of the General Assembly at its sixty-fourth session that are of relevance to the Council/Forum.
UNEP/GCSS.XI/INF/4 Execution of the budgets of the United Nations Environment Programme: Note by the Executive Director	This document is being submitted pursuant to paragraph 11 of decision 25/13. It contains information on the execution of the UNEP budgets including voluntary contributions and expenditures.
UNEP/GCSS.XI/INF/7 UNEP contribution to the Commission on Sustainable Development at its eighteenth session: Background note by the Executive Director	This document provides a succinct background briefing for ministers on the UNEP contribution to the Commission on Sustainable Development at its eighteenth session. It will be discussed at the ministerial breakfast round-table event during the eleventh special session of the Council/ Forum. Document UNEP/GCSS.XI/INF/9 provides relevant information.
UNEP/GCSS.XI/INF/8 Financing the chemicals and wastes agenda: Note by the Executive Director	This document provides information on the UNEP-led consultative process on financing options for chemicals and wastes, launched to investigate options for securing adequate financing in the areas of chemicals and wastes. The document also contains a revised desk study on financing options for chemicals and wastes. Document UNEP/GCSS.XI/INF/8/Add.1 also provides relevant information.

27. Pursuant to paragraph 7 (d) of decision 19/32, the Committee of Permanent Representatives to UNEP will prepare draft decisions that will be submitted for consideration by the Council/Forum in an in-session document.

Item 5: Other matters

28. The Council/Forum may wish to consider any other matters raised by its members and observers.

Item 6: Adoption of the report

29. The Council/Forum will consider and adopt its report.

Item 7: Closure of the session

30. The Council/Forum is expected to conclude the work of its eleventh special session by 6 p.m. on Friday, 26 February 2010.

Annex

Provisional timetable of meetings and events

Sunday, 21 February 2010

Morning-afternoon

9 a.m.–noon and 2–5 p.m. Global Major Groups and Stakeholders Forum
Nusantara room

- ▲ Detailed information of the programme is found at http://www.unep.org/civil_society/GCSF/indexGCSF11.asp

1–2 p.m. Press conference
Auditorium

- ▲ Open press conference

- ▲ Throughout the meetings of the conferences of the Parties and the eleventh special session, each regional group will be provided with meeting rooms for use outside the official working hours. Room allocations for the use by the bureaux of the conferences of the Parties will be announced.

Monday, 22 February 2010

Morning-afternoon

9 a.m.–noon and 2–5 p.m. Global Major Groups and Stakeholders Forum
Nusantara room

10 a.m.–1 p.m. and 3–6 p.m. Simultaneous extraordinary meetings of the conferences of the Parties
Nusa Indah hall

- ▲ Detailed information of the programme is found at: <http://excops.unep.ch>.

Tuesday, 23 February 2010

Morning-afternoon

10 a.m.–1 p.m. and 3–6 p.m. Simultaneous extraordinary meetings of the conferences of the Parties
Nusa Indah hall

1–2 p.m. Press conference
Auditorium

Evening

6–7 p.m. Informal consultations with regional groups
Jakarta room

7.30–9 p.m. Sasakawa awards ceremony
Venue to be confirmed

Wednesday, 24 February 2010

Morning

8–9.30 a.m. Simultaneous extraordinary meetings of the conferences of the Parties
Nusantara room

Decision-making segment

10 a.m.–1 p.m. Plenary: ministerial consultations
Nusa Indah hall

Item 1: Opening of the session

- ▲ Welcome remarks by Mr. Oliver Dulić, Minister of Environment and Spatial Planning of Serbia and President of the Governing Council;
- ▲ Remarks by the representative of the Government of Indonesia;
- ▲ Message by the Secretary-General;
- ▲ Remarks by the Executive Director of UNEP.

Item 2: Organization of work

Item 2: Organization of work
Item 2 (a): Election of officers
Item 2 (b): Adoption of the agenda
Item 2 (c): Organization of work

Policy statement by the Executive Director

Item 4: Emerging policy issues: environment in the multilateral system

Opening plenary session
“Environment in the multilateral system”
Keynote address

Lunch break

1–2 p.m. Press conference
Auditorium

- ▲ Launch of the UNEP Yearbook 2010 “New science and developments in our changing environment”

1.30–2.30 p.m. Special event 1
Frangipani Room

1.30–2.30 p.m. Special event 2
Hibiscus Room

- ▲ Detailed information on each special event will be found in the daily journal.

Wednesday, 24 February 2010

Afternoon

<p>3–6 p.m. Ministerial consultations <i>Nusa Indah hall</i></p>	<p>3–6 p.m. Committee of the Whole <i>Nusantara room</i></p>
<p>Item 4: Emerging policy issues: environment in the multilateral system</p> <p style="text-align: center;">Plenary session I</p> <p style="text-align: center;">“International environmental governance and sustainable development”</p> <ul style="list-style-type: none"> ▲ Keynote addresses ▲ Plenary discussion 	<p>Item 4: Emerging policy issues: environment in the multilateral system</p> <p>Election of the rapporteur Organization of work</p>

Evening

<p>6.30–8 p.m. Reception <i>Venue to be confirmed</i></p>
<p>Reception hosted by the Government of Indonesia</p>

Thursday, 25 February 2010

Morning

8–9.30 a.m. Ministerial breakfast <i>Jakarta room</i>
Informal discussion on the relationship between UNEP and the Committee on Sustainable Development at its eighteenth session

10 a.m.–1 p.m. Ministerial consultations <i>Jakarta, Bougainville, Orchid, Frangipani and Hibiscus</i> <i>[room allocation to be confirmed]</i>	10 a.m.–1 p.m. Committee of the Whole <i>Nusantara room</i>
Item 4: Emerging policy issues: environment in the multilateral system Parallel ministerial round-table discussions “Green economy”	Item 4: Emerging policy issues: environment in the multilateral system

Lunch break

1–2 p.m. Press conference <i>Auditorium</i>

1.30–2.30 p.m. Special event 3 <i>Frangipani room</i>	1.30–2.30 p.m. Special event 4 <i>Hibiscus room</i>
<ul style="list-style-type: none"> ▲ Detailed information on each special event will be found in the daily journal. 	

Afternoon

3–6 p.m. Ministerial consultations <i>Nusa Indah hall</i>	3–6 p.m. Committee of the Whole <i>Nusantara room</i>
Item 4: Emerging policy issues: environment in the multilateral system Plenary session II “Biodiversity and ecosystems” <ul style="list-style-type: none"> ▲ Keynote address ▲ Plenary panel discussion 	Item 4: Emerging policy issues: environment in the multilateral system Adoption of the report and conclusion of the Committee’s work

Friday, 26 February 2010

Morning

10 a.m.–1 p.m. Ministerial consultations
Nusa Indah hall

Item 4: Emerging policy issues: environment in the multilateral system

Decision-making session

A joint session of the Governing Council/Global Ministerial Environment Forum, at which the Governing Council will take decisions, including on the ministerial declaration, statement or communiqué, issues arising out of the Committee of the Whole and any issues requiring a decision that may emerge from the Forum. Participants will also review the draft President's summary. Furthermore, the session will enable ministers to reflect on the fifteenth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change and its implications for UNEP, and to consider the UNEP contribution to the United Nations Conference on Sustainable Development in 2012 (Rio + 20).

Lunch break

1–2 p.m. Press conference
Auditorium

- ▲ Closing press conference

1.30–2.30 p.m. Special event 5
Frangipani room

1.30–2.30 p.m. Special event 6
Hibiscus room

- ▲ Detailed information on each special event will be found in the daily journal.

Afternoon

3–6 p.m. Plenary: ministerial consultations
Nusa Indah hall

Item 3: Credentials of representatives

Item 5: Other matters

Item 6: Adoption of the report

Item 7: Closure of the session