

8 September, 2016

**Subject: Request for Nominations for Updating the Resource Person List under the UNEP
Global Mercury Partnership Waste Management Partnership Area**

Dear Partners of the Waste Management Partnership Area and Others Concerned,

The Resource Person List under the UNEP Global Mercury Partnership Waste Management Partnership Area was first developed in March 2011 to identify resource persons who could provide practical advice or conduct capacity development in the field of mercury waste management, following the discussions in the 1st and 2nd Waste Management Partnership Area Meetings. The current list is the 3rd version, updated in March 2012 and July 2014..

You can download the current Resource Person List (3rd version) from the following URL:
<http://www.unep.org/chemicalsandwaste/Mercury/InterimActivities/Partnerships/WasteManagement/tabid/3535/language/en-US/Default.aspx>

In the 3rd Waste Management Partnership Area Meeting held in Manila in December 2013, the participants reconfirmed that the List would contribute to promoting activities of this area. In the meeting, necessary activities regarding the List were identified as:

- 1) to inform governments and Partners to utilize the existing list;
- 2) to clarify access to the resource person;
- 3) to revise the list, on a regular basis, to include more experts and if possible, to identify specific areas where experts are lacking; and,
- 4) to recommend other partnership areas to prepare a similar list.

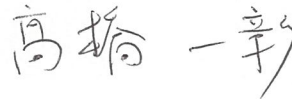
According to the identified necessary activities, Waste Management Partnership Area is going to update the Resource Person List this year. For revising the List, we would like to request for nominations, including self-nominations, for candidates to be newly listed under the Resource Person List. Details such as the screening criteria can be found in the annex to this letter.

It would be most appreciated if we can receive the nominations by 26 September 2016. Although we basically would like to accept new nominations at any time, we highly appreciate your understanding to provide us with the nominations by this deadline so that we can avoid updating the List frequently. Also please note that for existing information, we would ask each resource person to update their personal information individually.

In addition, kindly be informed that the EX Research Institute has been entrusted by the Lead and the Ministry of the Environment, Japan to assist in the management of Waste Management Partnership Area for this Japanese fiscal year until 31 March 2017 and that EX Research Institute may act on our behalf until that date.

We look forward to receiving your nominations. We thank you in advance for your kind interest and support.

Yours sincerely,



Masaru TANAKA
Lead of the Waste Management Partnership Area
Professor, Tottori University of Environmental
Studies, Japan

Kazuaki TAKAHASHI
Director
Office of Mercury Management
Environmental Health Department
Ministry of the Environment, Japan

ANNEX

Preparation Process of the Resource Person List under the UNEP Global Mercury Partnership Waste Management Partnership Area

1. Background and objective of preparation of the resource person list

Background	It was agreed among the participants of the 1 st Waste Management Partnership Area Meeting held in Tokyo in March 2009 that it would be a good idea to prepare a list of resource persons who could provide practical advice or conduct capacity development in the field of mercury waste management.
Objective of preparation of the resource person list	<p>(1) To provide a list of resource persons that the partners could contact when they wish to obtain advice from the technical standpoint in formulating or implementing projects to reduce mercury releases from waste management</p> <p>(2) To provide a list of resource persons who could provide advice on the activities of the Waste Management Partnership Area such as organizing face-to-face meetings or drafting/revising the BAT/BEP Guidance</p>

2. Discussion on the resource person list in the 2nd Waste Management Partnership Meeting

In the 2nd Waste Management Partnership Meeting held in March 2010, it was agreed among the participants that the resource person list would be formulated through a self-nomination and screening process. It was also agreed that the Lead will elaborate on the details of its preparation process (please refer to Section 3) and that it would seek the consensus of the Partners on it before beginning the actual preparation process.

(In the following section, “Preparation” shall be read as “Updating”)

3. Preparation process of the resource person list

3.1. Screening criteria for the resource person

- The person holds expertise or professional experiences in mercury waste management, especially in the areas listed below.
- It is desirable that the person possess professional experiences in mercury waste management for more than five years (experience with projects/research with international organizations or international development agencies is especially desirable)

Area of expertise	
1. Technical Expertise	<p>1.1 Collection and recycle of products containing mercury</p> <p>1.2. Treatment of flue gas and effluent containing mercury</p> <p>1.3. Treatment of sludge and fly ash containing mercury</p> <p>1.4. Long-term storage and disposal of elemental mercury</p>

	1.5. Remediation of sites contaminated by wastes containing mercury 1.6. Measurement and analysis of mercury levels
2. Institutional Expertise	2.1. Laws and regulations regarding mercury waste management 2.2. Awareness raising, public participation regarding mercury waste management

3.2. Preparation process of the resource person list

- (1) The Lead will announce the preparation of the resource person list through the mailing list of the Waste Management Partnership Area, UNEP website and in relevant meetings such as the Intergovernmental Negotiating Committee to prepare a global legally binding instrument on mercury (INC) and will request for both self-nominations and nominations.
- (2) Those who wish to self-nominate should send the registration form (please refer to the Resource Person Registration Form) to the Lead. Those who wish to nominate should ask the nominee to send the registration to the Lead (if the nominee wishes to be registered as a resource person).
- (3) The Lead will preliminarily evaluate whether the applicant is eligible to be listed under the resource person list or not according to the set criteria, and the evaluation document will be circulated among the Partners for approval. If the Partners approve that the applicant is eligible, the registration form of that applicant would be integrated into the resource person list.
- (4) The Lead will share the resource person list among the Partners through the mailing list. In addition, the Lead will send the resource person list with only information on the person's name, area of expertise and working language to UNEP Chemicals so that it can be made public through its website.

3.3 Information disclosure

The resource person list would be sent to the Partners of the Waste Management Partnership Area and would be made public through the UNEP Chemicals Website. However, if the resource person wishes not to disclose certain items, those items would not be made public.

4. Contact Information

For more information, please contact the persons below.

Mr. Mick Saito Deputy Director, Environmental Health and Safety Division Ministry of the Environment, Japan (MOEJ) Tel: +81-3-5521-8260; Fax: +81-3-3580-3596 Email: suigin@env.go.jp	Ms. Haruna Suenaga Consultant, EX Research Institute Ltd. 2-17-22 Takada, Toshima-Ku, Tokyo, JAPAN Tel.: +81-3-5956-7503, Fax: +81-3-5956-7523 Email: wastemanagement@exri.co.jp
--	---