



**United Nations  
Environment  
Programme**



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**European  
Commission**

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**UNEP/EC Workshop on Are-based  
Management and Regional Cooperation  
for the Implementation of Ocean-related  
Sustainable Development Goals**

Brussels, 9-10 February 2017

***Information Note***

For reasons of economy, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

## Logistical Information Note

### For Participants Attending the UN Environment/EC Workshop on Regional Ocean Governance

On 9 to 10 February 2017 at the UN House in Brussels, Belgium

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#### 1. Welcome

United Nations Environment Programme and European Commission, welcome you to Brussels Belgium for the UN Environment/EC workshop on Regional Ocean Governance to be held **9 to 10 February 2017** at the UN House in Brussels, Belgium.

#### 2. Venue and Hotel Accommodation for the Meetings

The UN Environment /EC Workshop on Regional Ocean Governance meeting will take place at **the UN House** in Brussels, Belgium on 9 and 10 February 2017. The address is as per below.

UN House, ground floor conference room  
14 rue Montoyer  
1000 Brussels  
Belgium  
Tel: +32-2-213 30 50  
Fax: +32-2-213 30 51

Meeting participants are kindly requested to make their own hotel reservations, preferably at the following hotels;

<b>UN HOUSE VICINITY</b>			
<b>Stanhope Hotel Brussels 5*</b>	Tel: +32 2 700 78 78 Fax: +32 2 205 15 25 <a href="mailto:reservations@thonhotels.be">reservations@thonhotels.be</a> Reservation code: <b>TH36651869</b>	Rue du Commerce 9 1000 Bruxelles Metro station : TRONE Train station : LUXEMBOURG <a href="http://www.thonhotels.be">www.thonhotels.be</a>	Classic Single Bed: 160 € (holiday period 95€) Classic double/twin bed: 185 € (120€) Club Room: 235 € (170€) Breakfast, WiFi, fitness included
<b>Adagio Access Brussels Europe Aparthotel 2*</b>	Tel: +32 2 274 17 80 <a href="mailto:h8602@adagio-city.com">h8602@adagio-city.com</a> Jean - François Mignon Reservation code: <b>SC001709294</b>	Rue de l'Industrie 12 1000 Bruxelles Metro station : TRONE Train station : LUXEMBOURG	<4 nights: <a href="http://www.adagio-city.com">www.adagio-city.com</a> >4 nights: Studio 20m3: 74 € (except fair period) Apartment: 108 € (except fair period)

		<a href="http://www.adagio-city.com">www.adagio-city.com</a>	
<b>Leopold Hotel 4*</b>	Tel: +32-2-511 18 28 Fax: +32-2-514 19 39 <a href="mailto:Reservations@hotel-leopold.be">Reservations@hotel-leopold.be</a>	Rue du Luxembourg, 35 1050 Bruxelles Metro station : TRONE <a href="http://www.hotel-leopold.be">www.hotel-leopold.be</a>	Standard room: 160 € (week) / 90 € (weekend/summer) Standard double: 180 € (week) / 110 € (weekend/summer) Executive room: 180 € (week) / 100 € (weekend/summer) Breakfast and taxes included
<b>Radisson Blu EU Hotel 4*</b>	Tel: +32 2 626 81 11 Fax: +32 2 626 81 12 <a href="mailto:info.brusselseu@radissonblu.com">info.brusselseu@radissonblu.com</a> Tel reservations: Tel: +32 2 626 81 19	Rue d'Idalie, 35 1050 Brussels Train station : LUXEMBOURG <a href="http://www.radissonblu.com/euhotel-brussels">www.radissonblu.com/euhotel-brussels</a>	As from 63 € No corporate rates available
<b>Thon Hotel EU 4*</b>	Tel: +32 2 700 78 78 Fax: +32 2 205 15 25 <a href="mailto:reservations@thonhotels.be">reservations@thonhotels.be</a> Reservation code: TH36651869	Rue de la Loi 75 1040 Brussels <a href="http://www.thonhotels.be">www.thonhotels.be</a>	Single/double: 165 € Club room: 215 € (140€) Breakfast, WiFi, fitness included

### 3. Visa Arrangements

Participants, who require visa for entry into Belgium, are kindly requested to make their own arrangements for issuance of visa. All delegates are advised to carry their yellow fever vaccination certificate.

### 4. Transport from Airport to Hotel

Participants are kindly requested to make their own airport transfer arrangements.

#### TAXI

Catch a taxi from the taxi rink just outside the arrivals hall. You should expect to pay around 35-40 euros for the taxi ride.

#### AIRPORT EXPRESS BUS

Catch the airport express bus (number 12 on weekdays or number 21 on weekend days). Bus platforms are on the lower level. A one-way ticket will cost 4 to 5 euros (cheaper when bought in the ticket machine on the bus platform rather than from the driver) or 5 euros when bought from the driver, and the bus will bring you to either Schuman or Luxemburg Station stops. UNEP offices are within walking distance from the Luxemburg Station stop (last stop). Check which is the final stop when boarding the bus, as it may be worthwhile waiting for the next bus, if end destination is not Luxemburg. You can check time tables in advance of your trip on: <http://www.stib.be>

The Luxembourg bus stop is located in Rue des Treves, marked with number 32 on the map (see the red circle).

### **AIRPORT TRAIN**

Last alternative is to catch a train into town. The train station is on the lowest level at the airport. Purchase a ticket for Brussels. The cost for a one-way train ticket is EUR 6,60.

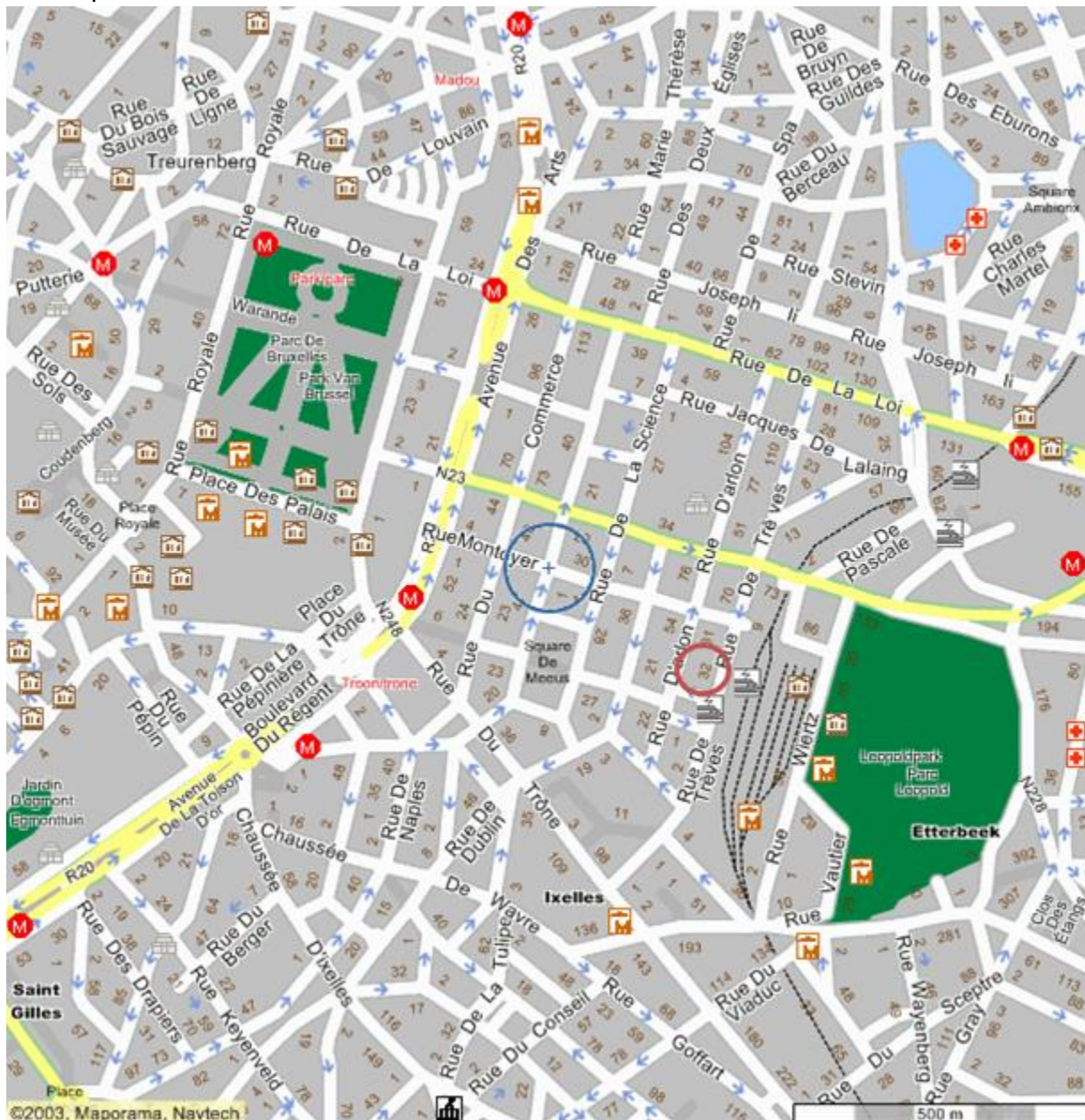
Check the schedule and the platform for the train to Brussels.

Get off at Gare du Luxembourg for the UNEP office. We are located just a few blocks from the train station, approximately 5 minutes on foot. (Refer to attached map.)

In most cases you may need to switch trains in Gare du Nord (go to platform 7 for departures to Brussels-Luxemburg), as there aren't many direct trains from the airport. Map:

UNEP office: blue circle

bus stop: red circle



## 5. Meeting documents

The meeting documents can be found at the link below;

<http://web.unep.org/regionalseas/events/workshops/un-environment-ec-workshop-area-based-management-and-regional-cooperation>

## 6. Registration of Delegates

All delegates are required to register at the meeting venue on 9 February 2017, starting 0900-0930 hours.

## **7. Daily Subsistence Allowance (DSA)**

UN Environment sponsored participants will be paid daily subsistence allowance at the meeting venue in the course of the meetings. The participants are kindly requested to bring copies of their passports, round trip e-tickets and boarding passes in order to collect their DSA.

## **8. Languages**

The meeting will be conducted in English.

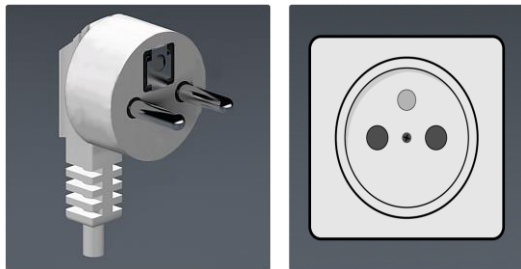
## **9. Weather and time zone**

The weather forecast for Brussels on 9 and 10 February is mostly cloudy, at an average daily high of around 15°C and low of 12°C.

Belgium is 1 hour ahead of UTC/GMT.

## **10. Electricity Supply**

The standard voltage is 230 V. The standard frequency is 50 Hz. The power sockets that are used are of type E. Below is a picture of a power socket and corresponding plugs. If your appliances have a different shape, you may need a plug adapter.



## **11. Currency**

The Monetary unit in Belgium is Euros (EUR), 1.00 EUR is approximately USD. 1.1

## **12. Official language**

The Kingdom of Belgium has three official languages: *Dutch*, *French*, and *German*

## **Contacts**

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