



**United Nations
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Joint UNEP-FAO- Norway meeting
“Securing the Foundations for Fish
Food Security in a Changing Ocean
in West, Central and Southern Africa”
in Nairobi, Kenya, 4 – 6 November 2014

Information Note



**INFORMATION NOTE
FOR
PARTICIPANTS ATTENDING THE**

Joint FAO-UNEP-Norway funded Project: Securing the Foundations for Fish Food Security in a Changing Ocean in West, Central and Southern Africa, Nairobi 4-6, November 2014

**AT UNITED NATIONS OFFICE NAIROBI (UNON) GIGIRI COMPLEX,
NAIROBI, KENYA**

1. Venue for the meeting

The meeting will take place at the United Nations Office Nairobi (UNON) – UN Complex in Gigiri at the Conference Room 10 in Nairobi, Kenya. Telephone: (+254) 20 7624013.

Tea breaks will be served on all meeting dates. For lunch, food courts are readily accessible within the UN Complex in Gigiri for participants to purchase their lunch.

2. Visa Arrangements

Participants, who require visa to Kenya, are to make their own arrangements for issuance of entry visa. All participants are required to possess a valid passport not less than 6 months. Participants should have received invitation letters to enable them process the necessary travel documents. For more information on visa application and categories based on nationality, please visit www.immigration.go.ke. The website provides comprehensive details on immigration services provided by the Department of Immigration of the Republic of Kenya. Kenya entry visas for nationals from Afghanistan, Armenia, Azerbaijan, Cameroon, Iraq, Lebanon, Jordan, Mali, Nigeria, North Korea, Senegal, Somalia, Syria Arab Republic and Tajikistan require special advance clearance by the Kenyan authorities.

3. Transport from Airport/Hotel

All participants are required to make their own arrangements from the airport to their hotels/guest houses. One way cost from airport to the hotel is approximately US\$30.

4. Hotel Accommodation

Hotel accommodation is not provided by the organizers. The accommodation expenses are to be covered by participants out of their Daily Subsistence Allowance. However, to facilitate easy booking, please find attached a list of hotels and guest houses with indicative rates for participants to make their own arrangements.



5. Registration of delegates

UNEP will provide badges for entry into the complex. The badges will be available at the Security Gate for participants to pick in the morning to get access to the Complex. For security reasons, all participants are requested to wear the badges at all times. Please ensure you carry your passport. Registration will take place at the Registration Office near the main entrance of the UN complex from 8:00 a.m. to 9:00 a.m. the same day. The meeting will be opened at 9:00 a.m. on Tuesday, 4 November 2014.

6. Daily Subsistence Allowance (DSA)

Participants will receive daily subsistence allowance (DSA) at the applicable UN rate for Nairobi and according to applicable UN rules. The DSA will be paid on the first day of the meeting (4 November 2014). The DSA for Nairobi is currently USD 312 per day.

Other Information about Nairobi and Kenya

7. Geography

Kenya is located on the eastern coast of Africa, right on the equator. It is a land of striking landscapes, ranging from snow-capped Mount Kenya to rich farmlands, barren deserts and tropical beaches. It borders Somalia, Ethiopia and Sudan in the north, Uganda in the west, Tanzania in the south, and the Indian Ocean in the east. Kenya's capital city is Nairobi. Other major cities are Mombasa, the main port on the Indian Ocean and Kisumu on Lake Victoria. The eight provinces of Kenya range in geographical size from the small Nairobi Province to the much larger eastern and Rift Valley provinces. Kenya's national parks are wildlife, marine and botanical sanctuaries set aside to conserve their unique species and for educational and recreational enjoyment by Kenyans and tourists.

8. Time Zone

Kenya is GMT + 0300 hours.

9. Vaccinations and Health Certificates

In accordance with International Health Regulation, in view of the current outbreak of Ebola in the Western African countries, the Kenya Government requests all participants who have stayed in or visited Guinea, Liberia, Sierra Leone and the Lagos city of Nigeria **within the past three weeks (21 days)** to identify themselves at Health Control Office at the international airport BEFORE proceeding for immigration. If any symptom possibly related to the communicable disease (such as fever, weakness, muscle pain, headache, sore throat, vomiting, diarrhoea, rash, or bleeding) developed while staying in Kenya, please seek medical attention and inform your recent travel history to the physician or health personnel immediately. This is for the benefit of all participants and public health as a whole.

A yellow fever vaccination certificate is mandatory for travelers over one year of age coming from countries where yellow fever may occur. Angola, Benin, Bolivia, Brazil,



Cameroon, Colombia, Ecuador, Democratic Republic of Congo, Gabon, Gambia, Guinea, Guinea Bissau, Liberia, Peru Sierra Leone and Sudan have been indicated as countries where yellow fever may occur, but no guarantees can be given that no certificates are required from other countries. Malaria risk exists throughout the year in Kenya, though there is little risk in Nairobi and the highlands.

10. Weather

The temperature in Nairobi in November and December ranges between 17°C at night and 25°C during the day. It is expected to be cold and rainy.

11. Electricity

240 Volts.

12. Official Language

The official languages of the Republic of Kenya are English and Kiswahili.

13. Currency

The official currency of the Republic of Kenya is the Kenya Shilling (KES). The current exchange rate vis-à-vis the US dollar is approximately Kshs.89 for one US dollar and Kshs. 130 for one Euro.

14. Credit cards

Major credit cards are accepted in most hotels and restaurants in the city.

15. Insurance

Although we hope you may not need it, participants are encouraged to make their own arrangements to secure personal health insurance cover and insurance against accidents if so desired.

16. Services to the participants in the UN complex

Several services are available in the UN complex, including: Travel Agencies, Postal and Courier Services, Public Telephones, Banking Services, and Catering Services (restaurants and cafes, wireless connection), Clinic (+254 - 20 - 762 5999).

17. Useful Telephone Numbers

Emergency Numbers:

UN Control Room - Gigiri	(+254-20) 7622999/622344
	7626666
	7622344
	(+254) (0) 720 629999
	(0)733 629999
Police Emergency Service	999



Diplomatic Police Unit

0735 356506
(+254 -20) 7625235/7625231

Hospitals:

Aga Khan Hospital
MP Shah Hospital
Nairobi Hospital
Gertrude's Children's Hospital

(+254 -20) 3742531/747676
3742763/4/5/6
352101/2722160
3763474/3763475

Taxis:

Kenatco
Jatco
JIMCAB

(+254 -20) 225123
4446096/575369
(+254) (0) 712 2565/ 0722 711001
(www.jimcab.co.ke)